



Agenda Date: 12/12/2006
Agenda Placement: 6J

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Mark Gregersen - Director
Human Resources
REPORT BY: Caryn Fagundes, Benefits Administrator, 253-4488
SUBJECT: Adoption of Retirement Proclamation for Catherine O'Neal

RECOMMENDATION

Human Resources Director requests acceptance of Retirement Proclamation for Catherine O'Neal, Accountant-Auditor Manager, in recognition of over 30 years of service.

EXECUTIVE SUMMARY

Catherine O'Neal retired effective October 24, 2005, having served the County for over thirty years. In accordance with County practice, employees retiring with five or more years of service are presented with a proclamation.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

In accordance with County practice, employees retiring with five or more years of service are presented with a proclamation. In this case the employee will be presented with his proclamation by the department rather than at the Board meeting, therefore, signing of the proclamation is requested rather than presentation of the

proclamation.

SUPPORTING DOCUMENTS

A . Proclamation

CEO Recommendation: Approve

Reviewed By: Karen Gratton