



Agenda Date: 12/11/2007  
Agenda Placement: 6A

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Shelli Brobst for Randolph F. Snowden - Director  
Health & Human Services  
**REPORT BY:** Shelli Brobst, Contracts Analyst, 253-4720  
**SUBJECT:** Revenue Agreement with the Housing Authority of the City of Napa

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### **RECOMMENDATION**

Director of Health and Human Services requests approval of and authorization for the Chair to sign a revenue agreement with the Housing Authority of the City of Napa (HACN) for a maximum of \$12,191 for the term November 6, 2007 through June 30, 2008 for reimbursement to the County for HACN's share of the County's agreement with The Center for Common Concerns, Inc. for the development of a grant application to the U.S. Department of Housing and Urban Development to address homelessness in Napa County.

### **EXECUTIVE SUMMARY**

Under today's recommended revenue agreement, the Housing Authority of the City of Napa (HACN) will reimburse the County for HACN's share (50%) of the County's agreement with The Center for Common Concerns, Inc. (The Center). The Center will develop a grant application to address homelessness, which Napa County will submit to the U.S. Department of Housing and Urban Development (HUD). Under the terms of today's recommended revenue agreement, HACN will additionally reimburse the County for the full cost of the HUD grant application fee. The County has received a grant from HUD to address homelessness for each of the past eight years.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Housing Authority of the City of Napa
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Approval of the recommended agreement is discretionary in that there is no mandate to contract with the Housing Authority of the City of Napa (HACN) to

receive funding assistance for the preparation of the Fiscal Year 2008-2009 grant application to the U.S. Department of Housing and Urban Development. Approval of the agreement, however, will enable the County to leverage funds received from HACN for the County's initiative to reduce homelessness.

Is the general fund affected? No

Future fiscal impact: None.

Consequences if not approved: If this revenue agreement is not approved, the Housing Authority's share of the costs of the contract with The Center for Common Concerns, Inc. would have to be paid with County General Funds, leaving less funding available for other Agency programs.

Additional Information: The cost of the agreement with The Center for Common Concerns (\$23,172) was included in the Agency's Fiscal Year 2007-2008 authorized budget. The Fiscal Year 2008-2009 HUD grant application is prepared in fall 2007 and submitted in spring 2008 for Fiscal Year 2008-2009. The County's share of the agreement with The Center (after the Board has acted on the revenue agreement with HACN) will be \$10,981.

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

Under today's recommended revenue agreement, the Housing Authority of the City of Napa (HACN) will reimburse the County for one-half (\$10,981) of the County's agreement with The Center for Common Concerns, Inc. (The Center). The Center will assist in the preparation of Napa County's Fiscal Year 2008-2009 application to the U.S. Department of Housing and Urban Development (HUD) for grant funds to address homelessness in Napa County. HACN's reimbursement will also include payment of HUD's \$1,210 grant application fee. This agreement was approved by the HACN's Board on November 6, 2007.

For the past eight years, Napa County has received \$143,389 annually in U.S. Department of Housing and Urban Development (HUD) funding to address homelessness. HHS has already received the funding for Fiscal Year 2007-2008.

Over the years, the HUD grant funding has become more competitive as HUD's budget has declined. With each succeeding application, HUD has required more information from the communities that it funds. To score as highly as possible in the competition for available funds, the County employs an expert consultant to assist in the development of the application, focusing on HUD's priorities. These priorities include:

- | increasing homeless individuals' access to mainstream benefits;
- | improving governmental institutional discharge planning mechanisms; and
- | ensuring that communities know how many individuals are homeless in their area (a requirement to count homeless persons), what housing and service gaps exist, and the development of a plan for meeting those needs (the goal of Napa County's local ten-year plan is to end chronic homelessness).

The Center for Common Concerns, Inc. (The Center), a team of lawyers and public policy experts, has worked with Napa County over the past seven years to assist in the preparation of Napa County's application to HUD for grant funds to address homelessness in Napa County. On October 9, 2007, the Board approved the agreement with The Center to assist in the preparation of the Fiscal Year 2008-2009 HUD grant application. Aside from focusing the County's application on HUD's priorities, the Center's proposed work plan under the agreement includes developing strategic steps to implement Napa County's local ten-year plan to end chronic homelessness, which was completed in 2005.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita