



Agenda Date: 11/7/2006
Agenda Placement: 6D

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randy Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Revenue Agreement with the City of Napa

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign a revenue agreement with the Housing Authority of the City of Napa (HACN) for a maximum of \$11,083 for the term November 7, 2006 through June 30, 2007 for reimbursement to the County of HACN's share of the County's agreement with The Center for Common Concerns, Inc. for the development of a funding application to the U.S. Department of Housing and Urban Development to address homelessness in Napa County.

EXECUTIVE SUMMARY

Under this revenue agreement, the Housing Authority of the City of Napa will reimburse the County for the Authority's share of the County's agreement with The Center for Common Concerns, Inc. (The Center). The Center will develop a grant application to address homelessness, which Napa County will submit to the U.S. Department of Housing and Urban Development. The aggregate compensation to The Center was less than \$50,000, so the contract was presented to the County Executive Officer for approval.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Housing Authority of the City of Napa
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This agreement is discretionary in that there is no mandate to contract with the Housing Authority for funding assistance in relation to the contract for the preparation of the grant application. Approval of this agreement, however, will

	enable the County to leverage funds received from the Housing Authority of the City of Napa for the County's initiative on reducing homelessness.
Is the general fund affected?	Yes
Future fiscal impact:	None.
Consequences if not approved:	If this agreement is not approved, the Authority's share of the costs would have to be paid with County General Funds, leaving less funding available for local efforts to reduce homelessness.
Additional Information:	The Housing Authority will reimburse the County the amount of \$9,983 for one-half the amount of the County's agreement with The Center for Common Concerns for all professional services, travel, and costs, as well as \$1,100 for the HUD application fee.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Under this revenue agreement, the Housing Authority of the City of Napa (HACN) will reimburse the County for the HACN's share of the County's agreement with The Center for Common Concerns, Inc. (The Center). The Center, a team of lawyers and public policy experts, has worked with Napa County over the past six years. The Center will be providing research, legal expertise, policy advocacy, and overall support, assisting the effort to end homelessness, and to obtain funding from the U.S. Department of Housing and Urban Development (HUD) for these efforts.

The Center will develop a HUD grant application to address homelessness in Napa County. Each year, HUD has required more information from the communities it funds. In addition, as HUD's budget declines (an across-the-board 12 percent decrease this year and a 14 percent decrease in program funding), HUD funding has become more difficult to secure. To be competitive, it is important that the County use expert consultants to focus on HUD's priorities, which include, among others:

- | increasing homeless individuals' access to mainstream benefits;
- | improving governmental institutional discharge planning mechanisms; and
- | ensuring that communities know how many individuals are homeless in their area (a requirement to count homeless persons), what housing and service gaps exist, and development of a plan for meeting those needs (the goal of the local ten-year plan is to end chronic homelessness).

To score as highly as possible in the competition for the available funds, it is essential for Napa County to focus on these priorities and meet these goals. The Center's proposed work plan will also include strategic steps to implement the ten-year local plan drafted in 2005 and presented to the Board on May 23, 2006. In addition to developing the HUD application, The Center's staff also will work with local community providers to facilitate the upcoming Homeless Summit, an important event included in the local ten-year plan to end chronic homelessness.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita