



Agenda Date: 11/6/2007
Agenda Placement: 6P

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Howard Siegel - Director
Community and Intergovernmental Affairs Division
REPORT BY: Nancy Johnson, HOUSING AND COMMUNITY DEV COOR, 707-299-1352
SUBJECT: Amendment No. 1 to Agreement No. 4926 Dissolving Community Affordable Housing Advisory Board

RECOMMENDATION

Director of Community and Intergovernmental Affairs requests approval of and authorization for Chair to sign Amendment No. 1 to Agreement No. 4926 with the City of Napa, Town of Yountville, City of St. Helena and Napa Valley Housing Authority terminating the Agreement and the existence of Community Affordable Housing Advisory Board (CAHAB) as of September 1, 2007.

EXECUTIVE SUMMARY

In 2003, the Community Affordable Housing Advisory Board (CAHAB) was formed (via Agreement No. 4926) to establish a consolidated process for the solicitation and evaluation of proposals for housing for persons and families of very low, low and moderate income. Upon completion of the evaluations, the CAHAB then made recommendations to the governing bodies of the member jurisdictions regarding expenditures from housing trust funds or other accounts of the member jurisdictions. The jurisdictions include the cities of Napa and St. Helena along with the Town of Yountville, as well as the County.

Due to the low volume of proposals and the anticipated dissolution of the Napa Valley Housing Authority (NVHA) who administered the the operations of the CAHAB, staff recommends a termination of the activities of the CAHAB by amending Napa County Agreement 4926. In its place, such proposals for funding of affordable housing projects will be made directly to the legislative bodies of the respective member jurisdictions.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

In 2003, the Community Affordable Housing Advisory Board (CAHAB) was formed (via Agreement No. 4926) to establish a consolidated process for the solicitation and evaluation of proposals for housing for persons and families of very low, low and moderate income. Upon completion of the evaluations, the CAHAB then made recommendations to the governing bodies of the member jurisdictions regarding expenditures from housing trust funds or other accounts of the member jurisdictions. The jurisdictions include the cities of Napa and St. Helena along with the Town of Yountville, as well as the County.

As a component of the operations of the Napa Valley Housing Authority (NVHA), CAHAB has been administered by NVHA staff. Due to the low volume of proposals and the anticipated dissolution of NVHA, funding and staffing to continue the CAHAB will no longer be in place. Staff recommends a termination of the activities of the CAHAB by amending Napa County Agreement No. 4926. The termination of the CAHAB will not affect the funds available within each of the member jurisdictions' affordable housing budgets, although the process for an applicant to access funds will change slightly. In its place, such proposals for funding of affordable housing projects would be made directly to the legislative bodies of the respective member jurisdictions and would be funded directly through each jurisdiction.

County staff will amend the Housing Trust Fund Ordinance to reflect this change. All of the parties to the Agreement have approved the proposed Amendment No. 1.

SUPPORTING DOCUMENTS

A . CAHAB Amendment

CEO Recommendation: Approve

Reviewed By: Karen Collins