



Agenda Date: 11/6/2007
Agenda Placement: 6I

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Martha Burdick for Peterson, Robert - Director
Public Works
REPORT BY: Nancy Oweong, Staff Services Analyst I , 253-4603
SUBJECT: Payment of Outstanding Invoice

RECOMMENDATION

Director of Public Works requests approval of and authorization for the Auditor-Controller to issue final payment to Wadell Engineering Corporation in the amount of \$54,842 for design services provided from May 9, 2006 through October 18, 2006 for the procurement and construction of T-hangars at the Napa County Airport.

EXECUTIVE SUMMARY

On May 9, 2006, the County entered into Agreement No. 6619 with Wadell Engineering Corporation for a maximum amount of \$74,435 for the term May 9, 2006 through January 31, 2007 for design services for the procurement and construction of T-hangars at the Napa County Airport. The work was completed in October 2006 and the final invoice in the amount of \$54,842 is now due and payable.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Airport Capital Improvement Program
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	On May 9, 2006, the County signed Napa County Agreement No. 6619 with Wadell Engineering Corporation to provide design services for the procurement and construction of T-hangars at the Napa County Airport. The work has been completed and the final invoice in the amount of \$54,842 has been submitted for payment.
Is the general fund affected?	No

Future fiscal impact: None.

Consequences if not approved: The County would not be paying the contractor for work that has been completed.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On May 9, 2006, the County entered into an Agreement No. 6619 with Wadell Engineering Corporation for the term May 9, 2006 through January 31, 2007 to provide design services for the procurement and construction of T-hangars at the Napa County Airport. Wadell Engineering submitted the plans, specifications and cost estimates for the project in October 2006.

During the subsequent months, several issues came up that resulted in delays to the project. Discussions were held over a long period of time at many meetings, on possible site changes, changes to the number of hangars to be installed and the possibility of adding a fire suppression system until ultimately the project was placed on hold. At the September 10, 2007 Napa County Airport Advisory Commission (AAC) meeting, the Ad-Hoc Hangar Committee reported that the T-Hangar project was on hold and that that decision would be discussed at the November 5, 2007 AAC meeting.

Based on this information, Wadell Engineering submitted their final billing, Invoice No. 1374-2F, for payment. The invoiced services were covered under the Agreement approved in 2006, which has since expired. The Auditor-Controller needs Board approved authority to pay the final invoice therefore, authorization is being requested to pay the submitted invoice in the amount of \$54,842.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi