



Agenda Date: 11/6/2007
Agenda Placement: 6H

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Janet McCoy - Director
Library
REPORT BY: Janet McCoy, Library Director, 253-4208
SUBJECT: Library Holiday Open/Closed Schedule

RECOMMENDATION

Library Director requests adoption of the Library's "2008 Holiday Schedule."

EXECUTIVE SUMMARY

The Library is requesting approval of the open/closed schedule for holidays and related days in 2008.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Library
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Having the libraries open for business on certain County holidays provides a valuable public service.
Is the general fund affected?	No
Future fiscal impact:	None. This is an annual decision.
Consequences if not approved:	The libraries would be closed on all County holidays.
Additional Information:	Being required to work on County holidays is now paid at time-and-a-half per the new Memorandum of Understanding (MOU) with the Union.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The proposed Holiday Schedule for 2008 is attached. It includes being open on three County holidays: Martin Luther King, Jr. Day, Lincoln's Birthday, and Presidents' Day.

When the libraries are closed, and it is not a County holiday (such as Easter), it is scheduled as a regular day off for employees.

Pursuant to the Library Funding Agreement Between the City of Napa and the County of Napa, the City of Napa was notified of the proposed Holiday Schedule for 2008 via e-mail dated October 19, 2006.

The Library Commission approved the proposed schedule on September 10, 2007.

SUPPORTING DOCUMENTS

A . Library Holiday Schedule 2008

CEO Recommendation: Approve

Reviewed By: Maiko Klieman