



Agenda Date: 11/6/2007
Agenda Placement: 6E

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randolph F. Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Agreement with Solano Network of Mental Health Consumers/Circle of Friends, Inc.

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign an agreement with Solano Network of Mental Health Consumers/Circle of Friends, Inc., for a maximum of \$153,655 for the term November 6, 2007 through June 30, 2008, with a provision for automatic annual renewal, to provide community self-help resources for mental health clients by operating an Adult Resource Center (ARC).

EXECUTIVE SUMMARY

Approval of the requested action will enable the Solano Network of Mental Health Consumers/Circle of Friends, Inc. to operate the Adult Resource Center (ARC), a new project funded by the Mental Health Services Act to create a community self-help center for mental health service consumers. The ARC is identified as a priority need in the County's Mental Health Services Act (Prop. 63) Community Services and Supports Plan.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Mental Health
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Approval of the requested action is discretionary in that there is no mandate to enter into an agreement with this specific provider. However, the County has received funding and has a performance contract with the State Department of Mental Health (DMH) to provide these services pursuant to the County's Mental Health Services Act (MHSA) Community Services and Supports Plan, which

	was approved by DMH in June 2006.
Is the general fund affected?	No
Future fiscal impact:	Although the agreement terminates June 30, 2008, it contains a provision for automatic annual renewal, which allows the County the option to continue the services into the following fiscal year. Appropriations for future fiscal years will be budgeted accordingly.
Consequences if not approved:	If the agreement is not approved, the County will be unable to provide the services specified in its Community Services and Supports Plan to meet the requirements of the Mental Health Services Act Performance Contract with DMH. The County will thus be at risk of having to return the funds to the State, or obtain DMH's approval to use the funds for another purpose.
Additional Information:	The requested agreement will be fully funded by Mental Health Services Act (Prop. 63) dollars.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Napa County Health and Human Services Agency's Mental Health Division developed the County's Mental Health Services Act (MHSA) Community Services and Supports (CSS) Plan, which was approved by the California Department of Mental Health in June 2006. Napa County's MHSA CSS Plan was created with stakeholder input through an extensive community planning process. The families of adults with serious mental illness voiced a need to find ways to increase their meaningful participation in the community. Napa County's CSS Plan subsequently identified an Adult Resource Center (ARC) as a priority need for adults with serious mental illness and their families.

A formal Request for Proposals was then conducted to determine qualifications and capacity to implement the Adult Resource Center (ARC) Project and a review committee selected Solano Network of Mental Health Consumers/Circle of Friends. Circle of Friends is a consumer-driven non-profit organization that has extensive experience operating self-help centers.

The ARC Project will be operated by mental health service consumers with guidance from Circle of Friends. Through the CSS planning process, consumers identified a number of activities and programs for the ARC including:

- | Life skills training
- | Coping skills
- | Independent living skills
- | Money management
- | Nutrition
- | Employment and vocational training leading to self-reliance and independence
- | Referral, access and collaboration with appropriate behavioral health service providers
- | Health services and counseling and

- I A wellness and recovery support group.

ARC services will be offered temporarily at the current self-help center site on the HHS campus until a permanent site is secured within the City of Napa. Satellite ARC services also will be offered at sites throughout the County.

Also included as part of today's recommended agreement is a Business Associate Agreement setting forth the Health Insurance Portability and Accountability Act of 1996 (HIPAA) regulations to which the contractor is subject. This latter agreement provides the County with assurances that the contractor will comply with any and all HIPAA requirements.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita