



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 11/3/2015

Agenda Placement: 6G

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Rick Marshall for Steven Lederer - Director of Public Works
Public Works

REPORT BY: DIXON HAUN, Associate Civil Engineer - 259-8376

SUBJECT: Sheriff's Facility Repairs - Approve Plans and Specifications

RECOMMENDATION

Director of Public Works requests approval of:

1. Plans and specifications for the "Sheriff's Building Repairs" PW 15-300, authorization to advertise for sealed bids and opening of the bids at a time and location to be published by the Director of Public Works pursuant to Section 20150.8 of the Public Contract Code; and
2. Find the Project categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Title 14 CCR Section 15301 (Category 1).

EXECUTIVE SUMMARY

On February 10, 2015, the Board of Supervisors (Board) approved a professional service agreement with Arcadis U.S. Inc. for project/construction management and design services for the repairs of the Sheriff's Building, PW 15-300. The proposed project will address the repairs scope in the Napa County Sheriff's Building Conceptual Cost Estimate Summary of Recommended Repairs prepared November 11, 2013 by Posard Broek + Associates and also include minor alterations needed to accommodate a permanent Emergency Operations Center (EOC) and improve acoustics.

The Director of Public Works recommends approval of the plans and specifications for the Sheriff's Building Repairs, PW 15-300 and authorization to advertise for sealed bids.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	For the Sheriff's Building Repairs - CIP Budget, Fund 3000, Subdivision 3000560, Program 15013 For the acoustic repair of the Community Meeting/Training Room - CIP Budget, Fund 1000, Subdivision 1220500, Program 14028 For the New Emergency Operation Center - CIP Budget, Fund 1000, Subdivision 1220500, Program 15011
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The County received \$1.4 million on insurance settlement to repair the Sheriff's Building. There is approximately \$1.26 million budgeted in FY 15/16. The proposed project will repair the existing structure and extend the building service life as well as improving the habitability of the existing building for visitors and staff. The project will also result in the addition of a new Emergency Operation Center to improve emergency response and service to the community.
Is the general fund affected?	Yes
Future fiscal impact:	The project is expected to continue into Fiscal Year 2016/17 and any further required budget adjustments will be made accordingly.
Consequences if not approved:	The project may not move forward and the building may be jeopardized by various maintenance issues.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: .It has been determined that this type of project does not have a significant effect on the environment and is exempt from the California Environmental Quality Act. [See Class 1 ("Existing Facilities") which may be found in the guidelines for the implementation of the California Environmental Quality Act at 14 CCR §15301; see also Napa County's Local Procedures for Implementing the California Environmental Quality Act, Appendix B.] The CEQA Determination for this project is available from Public Works.

BACKGROUND AND DISCUSSION

On February 10, 2015, the Board of Supervisors (Board) approved a professional service agreement with Arcadis U.S. Inc. to provide project/construction management and design services to develop repairs plans and specifications for the Sheriff's Building. The project was created to address building deficiencies from original construction, to make acoustical improvements the main conference room, and to construct a dedicated EOC. Repairs are based on recommendations by Posard Broek + Associates with costs for these repairs expected to be substantially offset by funds recovered in a settlement with the original building contractor.

The Board has budgeted approximately \$1.3 million in Fiscal Year 2015-2016 to accomplish the repairs to the Sheriff's Building, \$69K in Fiscal Year 2015-2016 budget for the construction of the EOC and \$50K in the Fiscal 2016-16 budget for acoustics improvements to the conference/training room. Plans and specifications are now complete, and the project can move forward. The Director of Public Works recommends the Board approve the

plans and specifications for this project and authorize advertisement for sealed bids.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Liz Habkirk