



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 11/3/2015

Agenda Placement: 6D

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Danis Kreimeier - Director
Library

REPORT BY: Danis Kreimeier, Library Director - 253-4208

SUBJECT: Acceptance of a Federal Library Services and Technology Act (LSTA) grant in the amount of \$5,000

RECOMMENDATION

Director of Library Services and Community Outreach requests authorization to accept a Federal Library Services and Technology Act (LSTA) grant in the amount of \$5,000 for the *Start Here: New Americans* project.

EXECUTIVE SUMMARY

Director of Library Services and Community Outreach requests authorization to accept a Federal Library Services and Technology Act (LSTA) grant in the amount of \$5,000 for the *Start Here: New Americans* project which will be executed in two phases starting with two bilingual naturalization information sessions and 12 weekly one-hour citizenship classes. The second phase consists of ordering citizenship collection materials and the creation of a New Americans Corner within the library.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Federal LSTA funds through the California State Library.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This project will provide access to citizenship classes and informational materials that will support residents who want to become citizens.

Is the general fund affected? No

Future fiscal impact: None. Once the program has been administered through the end of the grant period, the obligations of the grant will have been met.

Consequences if not approved: If this action is not approved, the Library will not be able to accept the grant, or facilitate the project.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On October 6, 2015, the Library received grant funds from the California State Library for \$5,000 to facilitate the *Start Here: New Americans* project. The Director of Library Services and Community Outreach requests approval to accept this grant.

Over a third of the 78,000 City of Napa residents identify as Hispanic or Latino and nearly a fourth of the population is foreign born. Of the foreign born persons, 68% are not U.S. citizens. There is a need in Napa to offer information regarding the paths to naturalization and free citizenship classes to community members.

The project *Start Here: New Americans* project is comprised of two phases. The instructional first phase includes the introduction of two bilingual naturalization information sessions and 12 weekly one-hour citizenship classes. There will also be a prepared craft activity during each class session for the children of citizenship class participants. The informational second phase consists of ordering citizenship collection materials and the creation of a New Americans Corner. This space will serve as a “one-stop-shop” for immigrants and contain related library collection materials, information regarding citizenship, English as a Second Language, and other valuable community resources that will help in their inclusion into the Napa community. The community partner for this project is the Napa office of the International Institute of the Bay Area.

The implementation of this project is timely as the Napa County Library recently adopted the tag-line “Start Here” which reflects the service priorities of the organization. The naturalization process of the target population of this grant would literally “start here” at the Napa County Library. Napa County Library’s mission statement is to enrich people’s lives with books and information. This project aligns with this statement by offering free and equal access to information and materials, as well as providing service that is thorough, impartial, and confidential.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Liz Habkirk