



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 11/3/2015

Agenda Placement: 6C

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Greg Clark - Agricultural Commissioner
Agricultural Commissioner

REPORT BY: Jaspreet Faller, Staff Services Analyst II - 253-4973

SUBJECT: Authorization of Out Of Country Travel For County Representatives to GWC General Assembly Conference (Amending Travel Dates)

RECOMMENDATION

Agricultural Commissioner/Sealer of Weights and Measures requests authorization for out of country travel for Chair Dillon, Supervisor Pedroza and Agricultural Commissioner/Sealer of Weights and Measures Clark to attend the Great Wine Capitals General Assembly Conference in Rioja, Spain from November 3-22, 2015.

EXECUTIVE SUMMARY

On August 7, 2007, the Board of Supervisors approved the Great Wine Capital (GWC) policy [Part 1, Section 8B, Rule 25-E], which provides for the involvement of Napa County officials in the Great Wine Capitals. Today's action will authorize out of country travel for those attending the GWC General Assembly in Rioja, Spain, from November 3-22, 2015, at a cost not to exceed \$17,500. The Board originally approved travel for this conference on August 11, 2015 for travel dates November 8-12, 2015. Today's action amends the dates to account for travel time and any extenuating circumstances.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	\$17,500 is currently budgeted for this purpose in the Agricultural Commissioner/Sealer budget (16000-01).

Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The County Board of Supervisors have discussed the County's involvement in the Great Wine Capitals on several occasions and have decided on its importance to the Napa County wine industry with the participation of County officials. Section (E) of Part 1, Section 8B, Rule 25 of the Napa County Policy Manual establishes the policy for appointments of Napa County representatives to the Great Wine Capitals General Assemblies.
Is the general fund affected?	Yes
Future fiscal impact:	It is anticipated the County will participate in future years and this will be an annual expenditure.
Consequences if not approved:	Napa County and the industry representatives would not benefit from the County's participation.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Global Network of Great Wine Capitals (GWC) is an organization that works to encourage international winery tourism as well as economic, academic and cultural exchanges between the regions that are members. The Board of Supervisors have agreed on the importance of County officials participating in the GWC program due to the global nature of the wine business in Napa County and the forum created by the GWC to discuss issues of economic significance to the County and the local wine industry.

On August 7, 2007, the Board approved the GWC Policy, which can be found in the "Rules of Conduct of Business" section in the Napa County Policy Manual, Part 1, Section 8B, Rule 25-E (Rule 25-E), which provides for the involvement of Napa County officials in the GWC program. That policy states that the Agricultural Commissioner, Board Chair and a designated Supervisor (Vice Chair) will represent the County at the GWC General Assembly. Today's action will confirm Chair Dillon, Supervisor Pedroza and Agricultural Commissioner/Sealer of Weights and Measures Clark, to represent the County at the GWC 2015 General Assembly conference in Rioja, Spain, from November 3-22, 2015, and authorize out of country travel for those attending the conference at a cost not to exceed \$17,500.

The BOS originally approved travel for this conference on August 11, 2015 for travel dates November 8-12, 2015. Amending the dates to November 3-22, 2015 will allow for travel time and any extenuating circumstance.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Liz Habkirk