



A Tradition of Stewardship
A Commitment to Service

AGENDA

NAPA COUNTY BOARD OF SUPERVISORS

Tuesday November 26, 2013 9:00 A.M.

Brad Wagenknecht
District 1

Mark Luce
District 2

Diane Dillon
District 3

Bill Dodd
District 4

Keith Caldwell
District 5

Nancy Watt
County Executive Officer

Gladys I. Coil, CCB
Clerk of the Board

Minh Tran
County Counsel

GENERAL INFORMATION

The Board of Supervisors meets each Tuesday at 9:00 A.M. at 1195 Third Street, Suite 305, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580 (253-6088TDD).

The agenda is divided into three sections:

CONSENT ITEMS - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

SET MATTERS - PUBLIC HEARINGS - These items are noticed hearings, work sessions, and items with a previously set time.

ADMINISTRATIVE ITEMS - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, if the time for hearing SET MATTERS has not arrived, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at the time of such distribution, in the office of the Clerk of the Board of Supervisors, 1195 Third Street, Suite 310, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

AGENDA AVAILABLE ONLINE AT www.countyofnapa.org

1. CALL TO ORDER; ROLL CALL**2. PLEDGE OF ALLEGIANCE****3. APPROVAL OF MINUTES****A.** Clerk of the Board requests approval of minutes of the meetings held on:

1. September 17, 2013 (Supervisor Bill Dodd was excused)*;
2. September 24, 2013 (All Supervisors were present);
3. October 1, 2013 (All Supervisors were present);
4. October 8, 2013 (All Supervisors were present);
5. October 15, 2012 (Supervisor Brad Wagenknecht was excused)*;
6. October 22, 2013 (All Supervisors were present); and
7. October 22, 2013 Special Meeting (Supervisor Mark Luce was excused)*.

*Excused Supervisors will be recorded as abstained unless Supervisor indicates otherwise.

4. PRESENTATIONS AND COMMENDATIONS**5. PUBLIC COMMENT**

In this time period, anyone may address the Board of Supervisors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

6. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS**7. CONSENT ITEMS**Public Safety

- A.** Director of Corrections requests approval of and authorization for the Chairman to sign a Business Associate Agreement with the County Medical Services Program (CMSP) Governing Board for the term July 1, 2013 through June 30, 2014 to provide Health Insurance Portability and Accountability Act (HIPAA) guidelines related to the Certified Public Expenditure (CPE) agreement the County currently maintains with the CMSP Governing Board.
- B.** Sheriff requests approval of and authorization for the Chairman to sign Amendment No. 1 to Agreement No. 7767 with WATTCO Equipment, Inc. increasing the maximum amount by \$100,000 for a new maximum of \$200,000 and extending the term through June 30, 2014, with an automatic renewal provision, to provide for equipment purchases, installation and removal of technical equipment for the Sheriff's Department vehicles.

Community Resources & Infrastructure

- C. Interim Director of Planning, Building and Environmental Services requests adoption of a resolution authorizing the following:
1. Execution of the Local Primacy Delegation Agreement (LPDA) by the Director of Environmental Health;
 2. Designation of the Director of Environmental Health as the local primacy agency for purposes of carrying out the LPDA; and
 3. Authority for the Director of Environmental Health to execute and submit a Grant Funding Agreement to the State of California Department of Public Health to obtain an LPDA grant for administering the small water system program.
- D. Director of Public Works requests approval of and authorization for the Chairman to sign Amendment No. 21 to Agreement No. 4202 with the Napa County Flood Protection and Watershed Improvement Authority increasing the total amount of Measure "A" funds by a total of \$460,000 for the Milliken-Sarco-Tulocay (MST) Recycled Water Project to fund project activities through the remainder of FY 2013-2014.
- E. Director of Public Works requests approval of Budget Transfer No. DPW005 increasing appropriations in the Fleet Management - Vehicle Replacement Fund budget with a corresponding reduction in the Fleet Management - Vehicle Replacement Fund Balance and establishment of a fixed asset in the amount of \$14,196 for the sole source purchase of a leased vehicle assigned to the District Attorney's Office. (4/5 vote required)

General Admin & Finance

- F. Chief Information Officer requests adoption of a resolution approving revisions and additions to the record retention schedules to be maintained with Section 40 of the County Policy Manual, effective November 26, 2013. (4/5 vote required)
- G. Chief Information Officer requests approval of and authorization for the Chairman to sign Amendment No. 1 to License Agreement No. 7718 with Smart ERP Solutions, Inc. increasing the amount by \$65,400 for a new maximum of \$111,000 to upgrade the Smart Solutions Software license to unlimited use to continue to streamline PeopleSoft system functionality.
- H. Director of Human Resources and Acting Director of Health and Human Services request adoption of a resolution amending the Departmental Allocation List of the Health Care Enhancement Programs Division of the Health and Human Services Agency as follows, effective November 26, 2013:
1. Add One (1.0 FTE) Mental Health Counselor-Licensed;
 2. Add One (1.0 FTE) Alcohol and Drug Counselor III; and
 3. Add One (1.0 FTE) Staff Services Analyst I/II.

- I. County Executive Officer/Purchasing Agent and Chief Information Officer request the following:
1. Declare certain items of personal property as surplus and no longer required for public use; and
 2. Authorize the Purchasing Agent to dispose of these items of personal property by donating them to Cyber Mill, a tax-exempt Health and Human Service organization.
- J. County Executive Officer requests approval of and authorization for the Chairman to sign an employment agreement appointing Greg Clark as the Agricultural Commissioner/Sealer of Weights and Measures for a four year term commencing December 28, 2013 through December 28, 2017 as authorized by California Food and Agricultural Code §2122 and California Business and Professions Code §12200.
- K. County Executive Officer requests ratification of out-of-state travel for Supervisor Diane Dillon to Washington, D.C., from November 19-21, 2013, to testify before the United States Senate Committee on Indian Affairs regarding the impacts of federal land use on local communities.

8. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

9. SET MATTERS OR PUBLIC HEARINGS

A. 8:00 AM

Board of Supervisors (BOS) - Closed Session (See Special 8:00 AM BOS agenda)

B. 9:00 AM

Recess to the Board of Equalization Meeting (See BOE Agenda).

C. 9:30 AM

Recess to the Napa County Housing Authority (NCHA) meeting (See NCHA Agenda).

D. 9:40 AM

Recess to the Napa County Flood Protection and Watershed Improvement Authority (NCFPWIA) special meeting (See NCFPWIA Agenda).

E. 9:45 AM PUBLIC HEARING

Consideration and possible action regarding an appeal filed by Domain H. William H., LLC, Harlan Trust, H. Harlan William II Trust, and Harlan Estate Ranch Holdings ("Appellants"), to a decision by the County Surveyor on August 20, 2013, to tentatively approve Lot Line Adjustment Application No. W13-00156 filed by Nickel Vineyard Company, LLC and Nickel Land Company ("Applicants"), for property located on Oakville Grade (Assessor's Parcel Nos. 027-360-017 SFAP with 027-480-016 and 027-360-012).

ENVIRONMENTAL DETERMINATION: Approval of a Lot Line Adjustment is a ministerial action which is exempt from CEQA (14 CCR 15268; Napa County Local CEQA Guidelines, Appendix A; *Friends of Sierra Madre v. City of Sierra Madre* (2001) 25 Cal.4th 165).

(CONTINUED FROM NOVEMBER 12, 2013)

F. 10:45 AM PUBLIC HEARING

Interim Director of Planning, Building and Environmental Services and the Chief Building Official request the following:

1. First reading of an ordinance with the intent to adopt the 2013 California Building Standards Code as promulgated and approved by the California Building Standards Commission including amending various chapters of Title 15 of the Napa County Code as provided; and
2. Adoption of a resolution finding that certain local amendments are necessary because of local climatic, geological or topographical conditions within Napa County.

10. ADMINISTRATIVE ITEMSCommunity Resources & Infrastructure

A. Director of Public Works requests the following actions related to the Milliken-Sarco-Tulocay Recycled Water Project:

1. Find that the Board has considered and approves the Napa Sanitation District MST Area Project – Imola Avenue Addendum to the Environmental Impact Report and Supplemental Information Document to the Environmental Impact Statement;
2. Approve and authorize Chairman to sign Amendment No. 5 to Agreement No. 7350 with Napa Sanitation District (NSD), increasing the authorization by \$288,866 for a new maximum of \$2,667,250;
3. Adoption of a Resolution pledging revenues and funds for repayment of a state loan;
4. Adoption of a Resolution authorizing the Director of Public Works and the Deputy Director of Public Works for Flood Control and Water Resources (as designee) to file a Financial Assistance Application with the State Water Resources Control Board; and
5. Adoption of a Resolution to reimburse expenditures paid prior to issuance of obligations.

General Admin & Finance

B. County Executive Officer requests Board direction regarding a request from the Town of Yountville to enter into discussions to amend its sphere of influence to include the Domaine Chandon Visitor Center, restaurant, tasting room and administrative offices.

11. LEGISLATIVE ITEMS

12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

15. CLOSED SESSION

A. PUBLIC EMPLOYEE APPOINTMENT (Government Code Section 54957)

Title: Director of Health and Human Services

16. ADJOURNMENT

ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY, DECEMBER 03, 2013 AT 9:00 A.M.

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON NOVEMBER 22, 2013 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Gladys I. Coil (By e-signature)
GLADYS I. COIL, Clerk of the Board