



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 11/26/2013

Agenda Placement: 7C

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors

**FROM:** Christine M. Secheli for PARKINSON, PETER - Interim Director  
Planning, Building and Environmental Services

**REPORT BY:** Christine M. Secheli, ASST DIR OF PLAN BLDG & ENV - 259-8326

**SUBJECT:** Resolution authorizing the submittal of a grant funding agreement to the State of California Department of Public Health for operation of the regulated small water system program.

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### **RECOMMENDATION**

Interim Director of Planning, Building and Environmental Services requests adoption of a resolution authorizing the following:

1. Execution of the Local Primacy Delegation Agreement (LPDA) by the Director of Environmental Health;
2. Designation of the Director of Environmental Health as the local primacy agency for purposes of carrying out the LPDA; and
3. Authority for the Director of Environmental Health to execute and submit a Grant Funding Agreement to the State of California Department of Public Health to obtain an LPDA grant for administering the small water system program.

### **EXECUTIVE SUMMARY**

The California State Department of Public Health is making available grant funding to Napa County to assist the County in carrying out its ongoing role as the local primacy agency for regulating small water systems under the California Safe Drinking Water Act (Health and Safety Code Section 11670 et seq.). The grant funding requires the County enter into a superseding Local Primacy Delegation Agreement and for the Board of Supervisors to authorize a County representative to execute the Local Primacy Delegation Agreement and Grand Funding Agreement between the State of California Department of Public Health and the County. The Grant funds will supplement the Environmental Health Division's budget for the small water system program to provide equipment, supplies, data base improvements, training and staff costs that will assist small water system operators in complying with state regulatory requirements. Adoption of the proposed resolution will authorize the Director of Environmental Health to execute the documents necessary for these actions.

**FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	A grant from the State of California
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Grant funds will be included in the Environmental Health Budget for additional equipment, supplies, data base improvements, training and staff costs. Expenditures for these items will be fully offset by grant funds, resulting in no net cost to the General Fund.
Is the general fund affected?	Yes
Future fiscal impact:	Per a special condition added to the agreement, the county may deposit funds received from the grant into a local drinking water fund or account to be used exclusively to fund authorized program expenses in subsequent fiscal years in accordance with the county's standard annual budgeting practices. The amount to roll into future fiscal years will depend on the rate at which the grant award is used up.
Consequences if not approved:	Grant funds will not be received to help offset expenses related to the small water program and extra help staff will not be hired to work with the small water system operators as needed on program requirements.
Additional Information:	

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

The California State Department of Public Health is making available grant funding to Napa County to assist the County in carrying out its role as the local primacy agency for regulating small water systems under the California Safe Drinking Water Act (Health and Safety Code Section 11670 et seq.). The County has undertaken this role for many years under a delegation agreement with the state. The grant funding requires the County enter into a superseding Local Primacy Delegation Agreement and for the Board of Supervisors to authorize a County representative to execute the Local Primacy Delegation Agreement and Grand Funding Agreement between the State of California Department of Public Health and the County.

Consistent with prior Board Resolutions and previously executed Local Primacy Delegation Agreements, the County Director of Environmental Health (Christine Secheli) is designated as the local official responsible for implementing the small public water system regulatory program and the Board is required to provide such

signatory authority to the County Director of Environmental Health. This Delegation Agreement delegates authority to the County to regulate small public water systems, excepting therefrom the regulation of community water systems serving 200 or more service connections or those systems otherwise regulated by the State.

The Grant funds will supplement Environmental Health's budget for the small water system program for additional equipment, supplies, data base improvements, training and staff costs. This grant funding comes at an opportune time. The regulated small water system program has gotten increasingly complicated over the years due to an increase in monitoring and reporting requirements. These requirements continue to grow with the addition of electronic data submission and annual reporting by each of the small water systems. Obtaining this grant will add value to our small water program by allowing Environmental Health staff to provide additional technical assistance to the small water system operators and help our customers navigate through the often complicated State requirements and processes.

The Department's goal is to use grant funds to shape the program around the concept of technical assistance to our regulated community, both in terms of additional staff (contract or extra help) resources to meet with local operators and walk them through the process as well as to improve our data base and pull together all the monitoring components in a way that allows Environmental Health to better monitor compliance and track pending due dates.

The Department expects to receive approximately \$365,500 that is to be used specifically for our LPA program. At the end of one year, remaining funds will be placed in a special revenue account and will remain available for continued use specifically related to the small water program.

#### **SUPPORTING DOCUMENTS**

A . Resolution

CEO Recommendation: Approve

Reviewed By: Molly Rattigan