



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 11/25/2014

Agenda Placement: 6V

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors

**FROM:** Steven Lederer - Director of Public Works  
Public Works

**REPORT BY:** Jeff Brooner, Purchasing Manager - 707-259-8188

**SUBJECT:** Reporting the purchase of a Yamaha Wave Runner and trailer from a vendor other than the vendor who provided the lowest quote

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### **RECOMMENDATION**

County Executive Officer/Purchasing Agent and Sheriff report that a 2014 Yamaha Wave Runner and trailer were purchased from a vendor other than vendor who provided the lowest quote as authorized by Napa County Code Section 2.36.090.

### **EXECUTIVE SUMMARY**

The County Executive Officer/Purchasing Agent and Sheriff are reporting that a 2014 Yamaha Wave Runner and trailer were purchased on September 24, 2014 from a vendor other than the vendor who provided the lowest quote, as authorized in Napa County Code Section 2.36.090.

The chosen vendor was awarded the purchase due to the fact that it is quicker and less expensive for Sheriff personnel to travel to the chosen vendor in the event service work needs to be done on the equipment.

Total dollar difference between the two quotes is \$243.76

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Sheriff

Is it Mandatory or Discretionary? Discretionary

Discretionary Justification: The total dollar difference between the two quotes is \$243.76. It takes less time and money to travel to the chosen vendor than it does to travel to the vendor who provided the lowest quote, thus the lifetime cost of the vehicle (including maintenance) will be less using the chosen vendor.

Is the general fund affected? Yes

Future fiscal impact: None.

Consequences if not approved: Staff is providing a report. No action is being requested.

Additional Information:

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

The County Executive Officer/Purchasing Agent and Sheriff are reporting that a 2014 Yamaha Wave Runner and trailer were purchased on September 24, 2014 from a vendor other than the vendor who provided the lowest quote, as authorized in Napa County Code Section 2.36.090. The Board approved the budget transfer and the fixed asset purchase on September 9, 2014.

The lowest quote came from Capitol Yamaha in Sacramento, CA and the chosen vendor was Hillside Honda Yamaha Marine of Lakeport, CA. The purchase was awarded to Hillside due to the fact that it is quicker and less expensive for Sheriff personnel to get from Lake Berryessa to Lakeport than it is to get to Sacramento in the event service work needs to be done on the equipment. Mileage to each of these two vendors is nearly identical, however traveling to Sacramento during commute hours and weekend traffic can add hours to the trip, resulting in significant extra expenses over the life of the vehicle.

Total dollar difference between the two quotes is \$243.76.

Yamaha Motor Corporation, U.S.A does not require that its dealers, which are privately owned businesses, provide non-warranty service and repair work on equipment purchased from other privately owned dealers.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Molly Rattigan