



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 11/25/2014

Agenda Placement: 6J

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Steven Lederer - Director of Public Works
Airport

REPORT BY: Kathy Wagenknecht, Staff Services Analyst II - 259-8683

SUBJECT: Adoption of two resolutions authorizing required actions necessary for the acceptance of AIP Matching Grant funds from the Department of Transportation

RECOMMENDATION

Director of Public Works requests the adoption of two resolutions authorizing filing an application, acceptance of allocation of funds, and execution of grant agreement by the Director of Public Works with the California Department of Transportation for Airport Improvement Program (AIP) 3-06-0162-031-2014 matching grant to conduct an Environmental Study [Environmental Technical Studies - Biological and Cultural for Runway 18/36L rehabilitation and (AIP) 3-06-0162-032-2014 matching grant for a Wildlife Hazard Assessment].

EXECUTIVE SUMMARY

The recommended action commences the process necessary for the Napa County Airport to accept Airport Improvement Program (AIP) Matching Grant funds from the California Department of Transportation.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Airport CIP Fund 5010 Subdivision 5010500 Program 15009 Airport CIP Fund 5010 Subdivision 5010500 Program 15012
Is it Mandatory or Discretionary?	Discretionary

Discretionary Justification:	Separate resolutions must be executed in order to receive state matching funds from the California Department of Transportation. Currently, the Napa County Airport is requesting matching grant funds from the State for a Wildlife Hazard Assessment and an Environmental Study for Runway 18R/36L.
Is the general fund affected?	No
Future fiscal impact:	According to State Regulation 40679(a), requests for AIP State Matching funds must be accompanied by "Local Government Approval." In order for the Napa County Airport to receive State matching funds this fiscal year and for future fiscal years, a specific resolution must be signed and submitted with all future funding applications.
Consequences if not approved:	The Napa County Airport would not be eligible to receive \$2,848.50 of State Matching funds for Federal Aviation Administration Project No. 3-06-0162-031 (AIP 31) and \$5,500. of State Matching funds for No. 3-06-0162-032 (AIP32). The State match amount is 5% of the FAA grant offer.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On July 23, 2002, the Director of Public Works received authorization from the Napa County Board of Supervisors to sign all Federal Aviation Administration (FAA) and State of California Grant documents for projects contained in the Airport Capital Improvement Program to ensure that documents are executed and returned in a timely manner.

On October 25, 2010, the California Department of Transportation (DOT) provided the Napa County Airport with a resolution containing specific language in accordance with State Regulation 40679(a) for local government approval that will implement the actions necessary to authorize the submission of future applications for Airport Improvement Program (AIP) matching grants.

On September 5, 2013, the California Department of Transportation (DOT) provided the Napa County Airport with an updated resolution that requires the Napa County Board of Supervisors approval each time the Napa County Airport applies for State Matching funds.

The DOT, pursuant to the Public Utilities Code section 21683.1, provides grants of up to 5% of Federal Aviation Administration grants to airports. The AIP Match Rate for Fiscal Year 2013-14 was set at 5 percent of the federal grant. On September 2, 2014 the Napa County Airport received a grant offer from the Federal Aviation Administration for the following: Conduct Environmental Study [Environmental Technical Studies-Biological and Cultural for Runway 18R/36L rehabilitation] Grant 3-06-0162-031-2014 and on September 19, 2014 another grant offer was received for a Wildlife Hazard Assessment Grant 3-06-0162-032-2014. The Napa County Airport must provide the resolutions in order to receive state matching funds.

Adoption of the resolutions documents the Board of Supervisors approval authorizing the filing of applications for funding; accepting the allocations of funds for projects; executing the grant agreements; and authorizing the

Director of Public Works to sign any documents required to apply for and accept funds on the sponsor's behalf.

SUPPORTING DOCUMENTS

A . State Matching Funds Resolution AIP 32

B . State Matching Funds Resolution AIP 31

CEO Recommendation: Approve

Reviewed By: Molly Rattigan