



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 11/25/2014

Agenda Placement: 6I

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Steven Lederer - Director of Public Works
Airport

REPORT BY: Kathy Wagenknecht, Staff Services Analyst II - 259-8683

SUBJECT: Professional Services Agreement with Mead & Hunt to conduct an Environmental Technical Study at the Napa County Airport

RECOMMENDATION

Director of Public Works requests approval of and authorization for the Chairman to sign an agreement with Mead & Hunt, Inc. for a maximum of \$63,000 for the term November 25, 2014 through June 30, 2015 with an automatic extension provision, for specialized engineering services to conduct an Environmental Study [Environmental Technical Studies - Biological and Cultural for Runway 18R/36L rehabilitation].

EXECUTIVE SUMMARY

The Professional Services Agreement will provide for specialized engineering services required to prepare an Environmental Study [Environmental Technical Studies - Biological and Cultural for Runway 18R/36L rehabilitation] for the Napa County Airport needed to comply with FAA regulations and NEPA.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Airport CIP Fund 5010, Subdivision 5010500, Program 15009
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	In order to comply with Federal Aviation Administration (FAA) regulations and NEPA (National Environmental Policy Act), the FAA has approved a project for

an Environmental Study to be conducted at the Napa County Airport needed to pursue pavement maintenance/rehabilitation of Runway 18L-36R.

Is the general fund affected? No

Future fiscal impact: The consultant has estimated that project will be completed during Fiscal Year 2014-2015. The schedule will be extended if the Airport or FAA review takes longer than anticipated.

Consequences if not approved: Unless the technical studies needed to determine the appropriate environmental documentation for the FAA are conducted, runway and taxiway pavement maintenance tasks identified for continued safety of aircraft operations at the Napa County Airport cannot be performed.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

In order to provide for the continuing safety of aircraft operations at the Napa County Airport, a number of runway and taxiway pavement maintenance tasks need to be implemented over the next five years. The pavement project would normally qualify for a Categorical Exclusion; however much of the runway and taxiway safety area grading will occur within the boundaries of a Critical Habitat Unit for vernal pool fairy shrimp. Only if the U.S. Fish and Wildlife Service (FWS) issues a "no affect" or "not likely to adversely affect" determination for the project will this project qualify for a Categorical Exclusion under the National Environmental Policy Act (NEPA).

This contract provides services for the preparation of an Environmental Study [Environmental Technical Studies - Biological and Cultural for 18R/36L rehabilitation] at the Napa County Airport needed to determine the appropriate environmental documentation required to comply with Federal Aviation Administration (FAA) regulations and NEPA.

Public Works staff sent out Requests for Qualifications (RFQ) for on call services. Seven firms responded to the RFQ and after reviewing their airport engineering design background and experience, three firms were selected for interviews. As a result of the interviews, Mead and Hunt, Inc. was determined to be the most qualified for the project based upon its extensive airport experience, proposed design method and prior history in providing consistent, on-time services to the Airport and were selected to provide specialized engineering services. The Mead & Hunt, Inc. team will be able to provide the appropriate specialists including biological resources, hydrological and cultural expertise to pursue pavement maintenance/rehabilitation of Runway 18R-36L. The scope of work includes a Biological Assessment that will be submitted to the FAA and the U.S. Fish and Wildlife Service.

The total estimated project cost is \$63,300. The FAA has allocated \$56,970 for this project with a local match of \$6,330. The Fiscal Year 2014-2015 budget includes funding for this project in Program #15009.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Molly Rattigan