



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 11/25/2014

Agenda Placement: 6B

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Janice Donovan for JOHN ROBERTSON JR. - Sheriff-Coroner
Sheriff

REPORT BY: Janice Donovan, Sheriff's Administrative Manager - 259-8674

SUBJECT: Approval of and Authorization for the Chairman to sign agreements with MorphoTrust USA for maintenance and repair service for LiveScan fingerprinting equipment

RECOMMENDATION

Sheriff requests approval of and authorization for the Chairman to sign an agreement with MorphoTrust USA (formally Identix Inc) for a maximum of \$4,310 for a maintenance and repair services for the LiveScan machine located at the Sheriff's Office for the term of November 14, 2014 through October 31, 2015.

EXECUTIVE SUMMARY

MorphoTrust USA has provided vital maintenance and repair services for the software and hardware associated with LiveScan machines located at the Sheriff's Office. MorphoTrust USA will be available to provide on-site maintenance of the equipment, nine business hours a day, five business days per week. MorphoTrust USA is not a local vendor.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Sheriff's Department
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The Agreement is needed in order to have vital maintenance and repair

services available for the LiveScan machine located at the Sheriff's Department.

Is the general fund affected? Yes

Future fiscal impact: LiveScan fingerprinting support services will be an ongoing expense, and will be budgeted accordingly in future years.

Consequences if not approved: If the Agreement is not approved, vital fingerprinting systems will be suspended if a system breakdown occurs. LiveScan machines are for law enforcement purposes and for the fingerprinting of County employees at the Sheriff's Department.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

In July 2005, the Board of Supervisors approved the initial purchase of three new LiveScan machines for the Sheriff, the Department of Corrections and the Probation Department, initiating Phase I of the Automated Fingerprint Information System (AFIS). The three LiveScan units replaced machines utilizing older technology that were no longer supported by the manufacturer. LiveScan is part of the booking process for felony and misdemeanor offenses at both Juvenile Hall and the Jail, and is used by the Sheriff's Office for law enforcement purposes and to fingerprint all new County employees.

Approval of today's agreement will authorize MorphoTrust to service the LiveScan machine in the Sheriff's Department during business hours.

The Agreement for servicing of the Sheriff's Department machine will be for the term of November 14, 2014 through October 31, 2015. MorphoTrust USA is not a local vendor. There is not a local vendor able to support the LiveScan machines.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Liz Habkirk