



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 11/22/2016

Agenda Placement: 6R

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Heather Ruiz - Director
Human Resources

REPORT BY: Kevin Lemieux, Senior Human Resources Analyst - 253-4000

SUBJECT: Adoption of a Resolution Amending the Departmental Allocation for the Health and Human Services Agency

RECOMMENDATION

Director of Human Resources and Director of Health and Human Services request adoption of a resolution amending the Departmental Allocation List for the Operations Division of the Health & Human Services Agency by adding one 1.0 FTE Staff Services Analyst I/II, effective December 3, 2016.

EXECUTIVE SUMMARY

The Health and Human Services Agency applied for, and was awarded, funding for a Whole Person Care (WPC) Program. The purpose of the WPC Program is to coordinate health, behavioral health, and social services in a patient-centered manner with the goal of improving participant health and reducing system expenditures. Therefore, the Director of Human Resources and the Director of Health and Human Services recommend the addition of a Staff Services Analyst I/II to the Departmental Allocation to help build the infrastructure of the WPC Program.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	100% funded by Whole Person Care grant funding.
Is it Mandatory or Discretionary?	Discretionary

Discretionary Justification:	The position requested by this action will provide support to the Project Manager - HHS by managing State and Federal grants, developing and monitoring provider contracts, and providing logistical support in the development and implementation of the Whole Person Care Program.
Is the general fund affected?	No
Future fiscal impact:	The annualized cost for this position is approximately \$103,518 and will be included in future fiscal year appropriations.
Consequences if not approved:	If this position is not approved, the County risks losing \$11.3M in grant funding over the next five years, which is earmarked specifically for the new Whole Person Care Program.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Health and Human Services Agency (HHSA) applied for, and was awarded, funding for a Whole Person Care Program (WPC). The purpose of the WPC Program is to coordinate health, behavioral health, and social services in a patient-centered manner. The overall goals for this program include improving program participant health and reducing system expenditures by establishing a complete view of a client's needs.

The WPC Program brings \$2.26M per year in new funding to the County for five years. As written in the grant proposal, HHSA's WPC Program includes 3.5 FTE of new staff as well as a number of positions that are currently envisioned as contract positions. At present, HHSA is requesting an initial 1.0 FTE Staff Services Analyst I/II to support the Project Manager - HHS in managing the State and Federal grants, developing and monitoring provider contracts, and providing logistical support in the development and implementation of this program. This position is being added as a regular (not limited term) classification as the Department believes it will be able to absorb the position even after this initial funding source is terminated. This initial request is critical to ensuring patient outcomes can be measured and reported by July 2017, per the grant funding requirements. There will be subsequent requests for the remaining 2.5 FTE at a later date once the program infrastructure is developed and the required program classifications are known.

SUPPORTING DOCUMENTS

A . Resolution

CEO Recommendation: Approve

Reviewed By: Helene Franchi