



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 11/22/2016

Agenda Placement: 6Q

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Steven Lederer - Director of Public Works
Animal Shelter
REPORT BY: Erika Gamez, Animal Shelter Manager - 707-253-6179
SUBJECT: Acceptance of a donation to the Animal Shelter

RECOMMENDATION

Director of Public Works requests acceptance of a donation in the amount of \$1,000 from Maddie's Fund to the Napa County Animal Shelter and approval for the Chairman to sign a letter of appreciation.

EXECUTIVE SUMMARY

In accordance with Board Resolution No. 05-40 and the Recommended Procedure for the Acceptance and Disbursement of Gifts, Bequests, or Devices for donations in excess of \$1,000, this agenda item has been prepared to accept a donation in the amount of \$1,000 from Maddie's Fund and to send a letter of appreciation for their generous contribution.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Maddie's Fund has donated \$1,000 to the Napa County Animal Shelter. The donations will be deposited in the Shelter's Spay/Neuter fund; Fund: 5040, Subdivision: 5040001.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The Board of Supervisors could decide not to accept the donation and the animal shelter would return the money to Maddie's Fund.

Is the general fund affected? No

Future fiscal impact: At the end of the year the money would remain in the spay/neuter voucher fund if not spent prior to that time.

Consequences if not approved: The money will be returned to the donor and the animal shelter would not benefit from this gift.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Maddie's Fund has given a donation of \$1,000 to assist with the animal shelter's spay/neuter fund.

Staff requests acceptance of this donation and authorization to send the attached letter of appreciation.

Because the Animal Shelter is operated as a separate fund, this money will remain in the spay/neuter fund at the end of the fiscal year if it is not spent prior to that time.

SUPPORTING DOCUMENTS

A . Maddie's Fund

CEO Recommendation: Approve

Reviewed By: Bret Prebula