



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 11/22/2016

Agenda Placement: 6G

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Shelli Brobst for Howard Himes - Director
Health & Human Services Administration

REPORT BY: Shelli Brobst, Employee Support and Development/Contracts Manager - 253-4720

SUBJECT: Agreement with On The Move, Inc. (Workforce Innovation and Opportunity Act)

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chairman to sign an agreement with On The Move, Inc., for an annual maximum of \$285,500 for the term July 1, 2016 through June 30, 2017, with a provision for annual renewal, to provide employment services for eligible youth in Napa County.

EXECUTIVE SUMMARY

On The Move, Inc. provides training and employment services to eligible disadvantaged youth in Napa County and provides training to staff on the Workforce Innovation Opportunity Act (WIOA) Youth programs.

On The Move, Inc. is a local vendor.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Health & Human Services Self Sufficiency Services
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This agreement will allow On The Move to continue to provide Workforce Innovation and Opportunity Act (WIOA) services to eligible youth in Napa County.

Is the general fund affected?	No
Future fiscal impact:	The agreement contains an automatic renewal provision. Funding for future fiscal years will be budgeted accordingly.
Consequences if not approved:	If the contract is not approved, On The Move, Inc. will be unable to provide Workforce Innovation and Opportunity Act services to eligible youth. A different contractor will have to be identified to provide these specific services, or Napa County will be unable to fully expend the WIOA Youth Allocation.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Workforce Innovation and Opportunity Act (WIOA) provides funding to serve low-income at-risk youth ages 16-24 in achieving major educational milestones and/or the necessary skills to support long-term success in the job market. The State mandates the services that must be provided with these funds. Services include:

1. Tutoring, study skills training, and evidence-based dropout prevention and recovery strategies that leads to completion of secondary school diploma or its recognized equivalent or for a recognized post-secondary credential.
2. Alternative secondary school services, or dropout recovery services, as appropriate.
3. Paid and unpaid work experiences that have academic and occupational education as a component of the work experience, including the following.
4. Occupational skill training, which includes priority consideration for training programs that lead to recognized post-secondary credentials that align with in-demand industry sectors or occupations.
5. Education offered concurrently with and in the same context as workforce preparation activities and training for a specific occupation or occupational cluster.
6. Leadership development opportunities, including community service and peer-centered activities encouraging responsibility, and other positive social and civic behaviors.
7. Supportive services.
8. Adult mentoring for a duration of at least 12 months that may occur both during and after program participation.
9. Follow-up services for not less than 12 months after the completion of participation
10. Comprehensive guidance and counseling, including drug and alcohol abuse counseling, as well as referrals to counseling, as appropriate to the needs of the individual youth.
11. Financial literacy education.
12. Entrepreneurial skills training.
13. Services that provide labor market and employment information about in-demand industry sectors or occupations available in the local area, such as career awareness, career counseling, and career exploration services.
14. Activities that help youth prepare for and transition to post-secondary education and training.

The Agreement is presented late to the Board due to needing to wait until the close of the books for Fiscal Year

2015-2016 to determine carry-in funds from the State.

On The Move, Inc. is a local provider.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Bret Prebula