



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 11/22/2016

Agenda Placement: 6F

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: JoAnn Melgar for Howard Himes - Director
Health & Human Services Administration
REPORT BY: Shelli Brobst, Employee Support and Development/Contracts Manager - 253-4720
SUBJECT: Agreement with EMSystems, LLC

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chairman to sign an agreement with EMSystems, LLC, for a maximum of \$5,699 for the term July 1, 2016 through June 30, 2017, with a provision for annual renewal, for the use of contractor's web-based healthcare information management solutions software.

EXECUTIVE SUMMARY

EMSystems, LLC is a recognized leading provider of comprehensive and interoperable technology solutions for emergency preparedness and response within the healthcare continuum. Serving more than 70% of the nation's population, EMSystems' solutions are used by thousands of hospitals, EMS providers, fire departments, law enforcement agencies and state/local departments of health.

Health and Human Services Agency was previously under contract with this vendor. Per the County's purchasing policy, service contracts exceeding three years in length must be approved by the Board of Supervisors.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Health & Human Services Public Health
Is it Mandatory or Discretionary?	Mandatory

Is the general fund affected? No

Future fiscal impact: Although this agreement expires June 30, 2017 the agreement contains an automatic renewal provision allowing the County the option to continue the services. Appropriations for future fiscal years will be budgeted accordingly.

Consequences if not approved: The agreement is for mandatory communications software required by the State EMS Authority. If this agreement is not approved, Napa County will not be compliant.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

EMSystems, LLC is a provider of managed resource management, mass communication, patient tracking and credentialing solutions that enhance emergency preparedness and response to medical emergencies, mass casualty events and public health incidents. The system provides Emergency Medical Services with an online, real-time internet forum to communicate with hospitals and other health care facilities, and monitor their bed and other resource status. In addition, it provides a seamless interface with the United States Department of Health and Human Services' HAvBED system to ensure continued compliance with Hospital Preparedness Program grant requirements.

Health and Human Services Agency was previously under contract with this vendor. Per the County's purchasing policy, service contracts exceeding three years in length must be approved by the Board of Supervisors.

The agreement is for an annual amount of \$5,699. Staff is requesting permission to backdate this agreement because changes requested by internet technology staff and negotiations with the vendor took longer than anticipated.

EMSystems, LLC is not a local vendor. This is a specialized service and the Health and Human Services Agency is not aware of any local contractor providing this service.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Bret Prebula