



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 11/22/2016

Agenda Placement: 6B

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Paul Reyes for Lenard Vare - Director
Corrections
REPORT BY: Anabel Silva, Staff Services Analyst I - 253-4611
SUBJECT: Approval of Budget Transfer for the Purchase of a Chopper Pump

RECOMMENDATION

Director of Corrections requests the following related to the purchase of a chopper pump:

1. Approval of Budget Transfer No. COR001 transferring \$10,421 from Services and Supplies accounts to Equipment account within the Corrections budget unit and establishing a fixed asset in the amount of \$10,421 for a chopper pump (4/5 vote required); and
2. A waiver of competitive bidding requirements and sole source award for the purchase of Flygt Submersible Chopper Pump from Xylem Water Solutions USA, Inc., Fairfield, CA, for a total of \$10,421 pursuant to County Ordinance Code 2.36.090.

EXECUTIVE SUMMARY

The Department of Corrections is requesting to purchase a replacement chopper pump. The current chopper pump is no longer functioning and needs to be replaced. The chopper pump is used to prevent obstruction of debris in the sewer lines.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Department of Corrections (14000)
Is it Mandatory or Discretionary?	Discretionary

Discretionary Justification:	Purchase of a chopper pump is discretionary as there is no mandate to use a chopper pump. The current chopper pump needs to be replaced. This pump is necessary as it prevents clogging of foreign objects that were flushed or put down the drain.
Is the general fund affected?	Yes
Future fiscal impact:	The future fiscal impact related to the maintenance of the chopper pump will be absorbed by the Department of Corrections' budget.
Consequences if not approved:	Without a functioning chopper pump the Napa Count Jail we will experience frequent backed up drains which would result in the added expense of contracting with outside services or paying staff overtime to clear up clogged sewer lines.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

In order to prevent operating without a functional chopper pump, the Department of Corrections is requesting to purchase a replacement chopper pump. A chopper pump is necessary for the operation of a jail to prevent inmates from clogging the waste system with objects, such as clothing and bedding. Approval of the requested budget transfer and establishment of a fixed asset will allow the Department to prevent backed up sewer lines, which will avoid the added expense of contracting with outside services or paying staff overtime to clear up clogged sewer lines.

This is a sole source purchase from a non-local vendor as there is no other vendors that sell a chopper pump that is compatible with the mounting system on the Hall of Justice's current waste system.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi