



Agenda Date: 11/22/2005
Agenda Placement: 60

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Michael Stoltz for Robert Peterson - Director
Public Works
REPORT BY: Nancy Oweyong, Buyer II , 253-4476
SUBJECT: Disposal of County Surplus Property

RECOMMENDATION

Director of Public Works and County Executive Officer/Purchasing Agent request authorization to declare certain items as surplus and no longer required for public use, remove them from inventory and dispose of them at public auction. (4/5 vote required)

EXECUTIVE SUMMARY

The Public Works Equipment Pool has submitted a list of surplus vehicles and personal property. The vehicles and personal property have been removed from service, and are no longer required for public use. California Government Code requires Board approval for the disposal of surplus property.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	The County will incur no general fund expense for sending vehicles and personal property to auction. Proceeds from the sale at auction will be deposited in the Equipment Pool Replacement Fund.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The vehicles and personal property to be disposed of have exceeded their useful life and are no longer required for public use.
Is the general fund affected?	No
Future fiscal impact:	None.

Consequences if not approved: The surplus vehicles and personal property would remain unsold and the proceeds expected to be realized from the sale would not be available to the Equipment Pool Replacement fund. The vehicles occupy valuable real estate space that could be put to better use.

Additional Information: None

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

California Government Code Section 25363 authorizes the Board of Supervisors, upon a four-fifths vote, to sell at public auction, and convey to the highest bidder, for cash, any property belonging to the county and not requirement for public use.

The Public Works Equipment Pool has submitted a list of surplus vehicles and personal property for disposal at public auction. (See Attachment A). It has been determined that these vehicles have outlived their useful life, have been removed from service, and are no longer required for public use. These vehicles and personal property will be removed from the county's inventory after they have been sold at auction and the proceeds have been received by the Auditor-Controller.

SUPPORTING DOCUMENTS

A . List of Surplus Equipment

CEO Recommendation: Approve

Reviewed By: Andrew Carey