



Agenda Date: 11/21/2006  
Agenda Placement: 6G

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Martha Burdick for Robert Peterson - Director  
Public Works  
**REPORT BY:** Erica Ahmann, CIVIL ENGINEER , 259-8369  
**SUBJECT:** Mead and Hunt, Inc. Professional Services Agreement - Amendment No. 1

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### **RECOMMENDATION**

Director of Public Works/Aviation requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 6573 with Mead and Hunt, Inc. increasing the amount by \$88,000 for a new maximum of \$421,800 and amending the Scope of Work to include design modification for the Runway 18R-36L Rehabilitation Project.

### **EXECUTIVE SUMMARY**

Approval of Amendment No. 1 will increase the Agreement total by an additional \$88,000, to provide for the FAA's design modification request for the Runway Project. Airport engineering design expertise is required to ensure that projects are built per Federal Aviation Administration (FAA) guidelines.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Capital Improvement Program - Airport
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This project is required to maintain existing airport facilities and enhance services provided by the Airport to its customers. The FAA has granted the County 95% of the funding to design and construct the Runway 18R-36L Rehabilitation Project.
Is the general fund affected?	No
Future fiscal impact:	The airport engineering design will take place during Fiscal Year 2006/2007

and the construction portion may be completed in Fiscal Year 2007/2008.

Consequences if not approved: Airport engineering design services will not be provided and funding for construction will be forfeited.

Additional Information: The change in scope and additional design fee was approved by the FAA.

**ENVIRONMENTAL IMPACT**

**ENVIRONMENTAL DETERMINATION:** The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

On December 20, 2005, the Board approved a design contract with Mead and Hunt, Inc. for several projects, one of which was the design, rehabilitation and strengthening of Runway 18R-36L, including pavement within the safety area. Mead and Hunt presented a preliminary design report to the Federal Aviation Administration (FAA) and after review, the FAA requested a change in the design scope for the Project. Approval of Amendment No. 1 will increase the Agreement total by an additional \$88,000, to provide for the FAA's design modification request.

**SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve  
Reviewed By: Andrew Carey