



Agenda Date: 11/21/2006
Agenda Placement: 6C

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randy Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Revenue Agreement with California Department of Health Services (Emergency Preparedness)

RECOMMENDATION

Director of Health and Human Services requests approval of the following actions regarding Public Health Preparedness staffing and professional services:

1. Authorization for the Chair to sign an agreement with the California Department of Health Services for the term August 31, 2006 through August 30, 2007 for Centers of Disease Control and Prevention (CDC) and Pandemic Flu funding, and for the term September 1, 2006 through August 31, 2007 for Health Resources and Services Administration (HRSA) funding, for a total maximum amount of \$580,924; and
2. Budget Transfer No. 20 appropriating \$145,000 in the Public Health budget with offsetting revenues from the Pandemic Flu allocation. (4/5 vote required)

EXECUTIVE SUMMARY

Approval of the requested revenue agreement will enable HHSA to receive Fiscal Year 2006-2007 public health preparedness allocations. Approval of the requested Budget Transfer will allow HHSA to increase appropriations for the unbudgeted Pandemic Flu funds for the Fiscal Year 2006-2007.

FISCAL IMPACT

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| Is there a Fiscal Impact? | Yes |
| Is it currently budgeted? | Yes |
| Where is it budgeted? | The Fiscal Year 2006-2007 Public Health budget includes CDC and HRSA allocations. The Pandemic Flu allocation, however, came in after the budget had been prepared. Thus, a Budget Transfer is required to include the Pandemic Flu allocation in the Public Health budget. |

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| Is it Mandatory or Discretionary? | Mandatory |
| Is the general fund affected? | No |
| Future fiscal impact: | The Centers of Disease Control and Prevention (CDC) and Pandemic Flu funding agreement terminates August 30, 2007. The Health Resources and Services Administration (HRSA) funding agreement terminates August 31, 2007. Portions of the allocations for Fiscal Year 2007-2008 will be budgeted accordingly. |
| Consequences if not approved: | If this agreement is not approved, the County will not receive the allocations for the Public Health Preparedness program and will therefore be unable to meet federally-required preparedness standards. |
| Additional Information: | The requested Budget Transfer No. 20 will increase appropriations for the Pandemic Flu allocation only. As indicated above, Pandemic Flu funds were not included in the Fiscal Year 2006/2007 Budget, having been allocated to Napa County in May 2006. Centers for Disease Control and Prevention (CDC) and Health Resources Services Administration (HRSA) funds, however, are ongoing allocations and were thus included in the Agency's budget. The Pandemic Flu allocation extends through August 30, 2007; therefore, only \$145,000 will be appropriated in Fiscal Year 2006/2007. The remaining \$42,375 will be included in the Fiscal Year 2007/2008 budget. |

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Approval of the requested revenue agreement will provide Centers for Disease Control and Prevention (CDC), Health Resources and Services Administration (HRSA), and Pandemic Flu funding for continuing public health preparedness activities.

The ongoing CDC allocation (\$205,698) currently provides funding for an existing Limited Term Office Assistant II position and an existing Limited Term Epidemiologist position, as well as an existing planning contractor to carry out the planning, coordinating, and administrative tasks of the preparedness program. Funding will also be used to purchase supplies for HHSA's Department Operations Center and to fund disaster drills and other related training.

The ongoing HRSA allocation (\$187,851) is intended to help prepare hospitals, clinics, and other public safety entities and health care providers for public health emergencies. These funds will be used to contract with a training and program coordinator, provide a two-day training for local providers, and plan a preparedness summit for skilled nursing facilities.

The Pandemic Flu allocation was first granted in May 2006 and therefore was not included in the Agency's Fiscal Year 2006/2007 Budget. This allocation (\$187,375) must be used to develop pandemic influenza preparedness plans and other related activities. It is anticipated that this allocation will be used to fund a Project Manager and a 0.50 FTE Health Educator, contract for services related to planning for isolation and quarantine procedures, host

community educational meetings, and conduct training sessions.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita