



AGENDA

NAPA COUNTY BOARD OF SUPERVISORS

Tuesday November 20, 2007 9:00 A.M.

Brad Wagenknecht
District 1

Mark Luce
District 2

Diane Dillon
District 3

Bill Dodd
District 4

Harold Moskowitz
District 5

Nancy Watt
County Executive Officer

Gladys I. Coil
Clerk of the Board

Robert Westmeyer
County Counsel

GENERAL INFORMATION

The Board of Supervisors meets each Tuesday at 9:00 A.M. at 1195 Third Street, Suite 305, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580 (253-6088TDD).

The agenda is divided into three sections:

CONSENT ITEMS - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

SET MATTERS - PUBLIC HEARINGS - These items are noticed hearings, work sessions, and items with a previously set time.

ADMINISTRATIVE ITEMS - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, if the time for hearing SET MATTERS has not arrived, ADMINISTRATIVE ITEMS will be considered.

Check with the Clerk of the Board to view any additional documents that may have been filed related to any item on this agenda.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA please proceed to the rostrum and, after receiving recognition from the Chair, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

AGENDA AVAILABLE ONLINE AT www.co.napa.ca.us

1. CALL TO ORDER; ROLL CALL**2. PLEDGE OF ALLEGIANCE****3. PRESENTATIONS AND COMMENDATIONS**

- A. Presentation of Retirement Proclamation to Janet McCoy, Library Director, in recognition of 16 years of service.

4. PUBLIC COMMENT

In this time period, anyone may address the Board of Supervisors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

5. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS**6. CONSENT ITEMS**Human Services

- A. Director of Health and Human Services requests approval of and authorization for the Chair to sign the renewal of Revenue Agreement No. 2390 with the California Department of Mental Health for a maximum of \$227,090 for the term July 1, 2007 through June 30, 2008 for the Conditional Release Program (CONREP).
- B. Director of Health and Human Services requests approval of and authorization for the Chair to sign a revenue agreement with First 5 Napa Children and Families Commission for \$31,855 for the term July 1, 2006 through December 31, 2007 for the provision of occupational therapy services in the Therapeutic Child Care Center.
- C. Director of Health and Human Services requests approval of and authorization for the Chair to sign a revenue agreement with the California Department of Public Health for a maximum of \$58,226 for the term August 31, 2007 through August 9, 2008 for 30% of the Fiscal Year 2007-2008 Centers for Disease Control and Prevention (CDC) preparedness funding.
- D. Director of Health and Human Services requests approval of and authorization for the Chair to sign a Memorandum of Understanding with Calistoga Family Center, Inc., for the term November 20, 2007 through June 30, 2008, with a provision for automatic annual renewal, to specify the respective roles and responsibilities of each party in assisting clients to apply for and renew Medi-Cal and Food Stamp benefits and access mental health and other County services at no cost to the County.

- E. Director of Health and Human Services requests approval of and authorization for the Chair to sign an agreement with Napa Valley College for a maximum of \$12,500 for the term November 20, 2007 through June 30, 2008, with a provision for automatic annual renewal, to provide small business plan development, business plan counseling and mentoring services to businesses at risk of staff layoff or closure.
- F. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 5 to Agreement No. 3724 with Cope Family Center, Inc., increasing the amount by \$32,788 for a new maximum of \$175,811, revising the Scope of Work to include supervised court-ordered visitation, and revising the contractor's budget to reflect payment for these additional services and other increased costs for Fiscal Year 2007-2008.
- G. Director of Health and Human Services requests approval of and authorization for the Chair to sign the following agreements in relation to the Universal Perinatal Home Visiting Program:
1. Amendments extending each of the terms through June 30, 2009 to provide Universal Perinatal Home Visiting services, with no change to the contract maximums:
 - a. Amendment No. 2 to Agreement No. 6365 with Cope Family Center, Inc.;
 - b. Amendment No. 2 to Agreement No. 6366 with Queen of the Valley Medical Center, Inc.; and
 - c. Amendment No. 2 to Agreement No. 6367 with St. Helena Hospital, Inc.
 2. Renewal of Agreement No. 6680 with Jennifer Wilson-Heun, PHN, for a maximum of \$50,000 for the term December 1, 2007 through June 30, 2009 to coordinate perinatal and home visitation services to pregnant women and newborns; and
 3. Agreement with Ruth Sawyer, RN, for a maximum of \$36,000 for the term December 1, 2007 through June 30, 2009 to provide perinatal and home visitation services to pregnant women and newborns.
- H. Director of Health and Human Services and Human Resources Director request adoption of resolution amending the Departmental Allocation List of the Substance Abuse Services Division of the Health and Human Services Agency (HHSA), deleting one (1) Alcohol and Drug Counselor III and adding one (1) Staff Services Analyst I/II position, effective November 20, 2007.

Community Resources & Infrastructure

- I. Second reading and adoption of an ordinance incorporating the revised California Building Standards Code with amendments addressing local climatic, geographic and topographic characteristics by amending Title 15 of the Napa County Code as follows: adding Chapters 15.29 (Energy Code) and 15.35 (Existing Building Code); amending Section 13.16.500 (Violations); amending Chapters 15.04 (Administration of Building Regulations), 15.12 (Building Code), 15.20 (Plumbing Code), 15.24 (Mechanical Code), 15.28 (Electrical Code), 15.30 (Historical Code), and 15.32 (Fire Code); and repealing Chapter 15.34 (Building Conservation Code).
- ENVIRONMENTAL DETERMINATION:** Categorical Exemption Class 8: It has been determined that this type of action does not have a significant effect on the environment and is exempt from the California Environment Quality Act because the action is designed to assure the maintenance, restoration, enhancement, or protection of the environment are exempt from review. [See Class 8 which may be found in the guidelines at CCR section 15321.] Additionally, the proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

- J. Library Director requests adoption of a revised Library "Community Meeting Room Policy."
- K. Library Director requests the following:
1. Accept a donation in the amount of \$14,648.61 from the "Friends Ex-Officio Account"; and
 2. Adopt a resolution establishing a Revolving Fund for the receipt, management, expenditure and accounting of funds donated to the County for Library programs by the Friends of the Library, other organizations and individual members of the public.
- L. Director of Public Works requests acceptance of the work as complete, authorization for the Chair to sign and for the Clerk of the Board to file a Notice of Completion with the Clerk/Recorder, for Contract No. RDS 06-04, "Wooden Valley Road Overlay Project".
- M. Director of Public Works requests approval of Budget Transfer No. 7 increasing appropriations in the Equipment Pool budget with offsetting revenue and establishment of fixed assets in the amount of \$71,927 for the purchase of three replacement vehicles assigned to the Sheriff, Environmental Management and Agriculture Commissioner/Sealer. (4/5 vote required)
- N. Director of Public Works requests approval of the following actions pertaining to the installation of interior improvements to property leased by the County (Assessor's Parcel No. 002-152-012):
1. Authorization for the Chair to execute a Right of Entry Agreement to be signed by certain volunteers to allow them, and persons for whom they are responsible, the right to enter and install interior improvements to such County leased property; and
 2. Acceptance of initial list of names of designated volunteers.

(CONTINUED FROM NOVEMBER 6, 2007; STAFF REQUESTS CONTINUANCE TO DECEMBER 4, 2007)

General Admin & Finance

- O. Assessor-Recorder-County Clerk requests approval of Budget Transfer No. 11 appropriating \$9,233 in the Assessor and Recorder-Clerk Divisions with offsetting revenues from the Recorder Modernization Trust Fund and Assessor Property Tax Administration Trust Fund for electronic recording contract, maintenance of equipment, electronic viewing of scanned images and professional assistance. (4/5 vote required)
- P. Auditor-Controller requests the Board accept, and instruct the Clerk of the Board to file, the quarterly report of gifts, bequests and devices (donations) deposited into the Donation Revenue accounts of Napa County, with the exception of the Library, for the quarter ended September 30, 2007.

- Q.** Auditor-Controller requests the Board accept, and instruct the Clerk of the Board to file, the Audit Report for the Uniform Transient Occupancy Tax Audit of Silverado Resort & Country Club Inc. for the period of January 1, 2006 to December 31, 2006.
- R.** Acting Chief Information Officer requests approval of and authorization for the Purchasing Agent to issue purchase orders for increased Peoplesoft software license and maintenance fees from Oracle USA, Inc. of Palatine, Illinois, for a total of \$118,547.26 for the term November 1, 2007 through June 30, 2008.
- S.** Acting Chief Information Officer requests approval of and authorization for the Chair to sign Amendment No. 1 of Napa County Revenue Agreement No. 4433 with the Local Agency Formation Commission (LAFCO) for a maximum of \$16,387 for the term September 1, 2007 through June 30, 2008 to provide information technology services.
- T.** County Counsel requests adoption of a resolution authorizing consolidation of the Napa Valley Community College District bond election with the February 5, 2008 Presidential Primary Election.
- U.** Human Resources Director requests the adoption of a resolution effective December 1, 2007 amending the Department Allocation List deleting two Planning Technician positions, adding two Planner I positions, and distinguishing the Planner I as a separate classification from the flexibly staffed Planner II/III classifications in order to more accurately reflect the work performed by each level as well as the manner in which the Planner classifications are utilized.
- V.** County Executive Officer requests the following:
1. Adoption of a resolution appointing Patricia Hector as the Interim Library Director of the City-County Library and Acting County Librarian to serve at the will of the Board of Supervisors, effective November 24, 2007; and
 2. Approval of and authorization for the Chair to sign an agreement with North Bay Cooperative Library System for a maximum of \$23,400 for the term November 24, 2007 through January 31, 2008 for a service of a qualified person to be appointed as the Interim Director of the Napa City-County Library to perform as acting county librarian during the period of recruitment to fill the Director's position vacated by the retirement of the current Director.
- W.** County Executive Officer/Purchasing Agent and Director of Public Works request authorization to declare certain items of personal property as surplus and no longer required for public use, remove them from inventory, and dispose of them at public auction. (4/5 vote required)
- X.** County Executive Officer/Purchasing Agent and Director of Public Works request authorization to declare certain vehicles and equipment as surplus and no longer required for public use, remove them from inventory, and dispose of them at public auction. (4/5 vote required)

- Y. County Executive Officer requests appointments from the following applicant to the Napa County Housing Commission with term of office to commence immediately and expire as follows:

<u>Applicant</u>	<u>Representing</u>	<u>Term Expires</u>
Reverdy Johnson	Napa Valley Vintners or Authorized Agent	6-5-2011
Rafael Limon	Napa County Housing Authority Tenant	6-5-2009

- Z. County Executive Officer requests adoption of a resolution appointing Danis Kreimeier as Director of the Napa City-County Library and County Librarian to serve at the will of the Board of Supervisors, effective January 14, 2008.

- AA. Second reading and adoption of an ordinance amending Sections 15.60.010, 15.60.030, 15.60.040, 15.60.050 and 15.60.060 of the Napa County Code eliminating the Housing Trust Fund Board and transferring its functions to the Housing Director.

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

7. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

8. SET MATTERS OR PUBLIC HEARINGS

A. 9:00 AM

Recess to the Board of Equalization Special Meeting (See BOE Agenda).

B. 9:00 AM

Recess to the Lake Berryessa Resort Improvement District (LBRID) Special Meeting (See LBRID Agenda).

C. 9:00 AM

Recess to the Napa Berryessa Resort Improvement District (NBRID) Special Meeting (See NBRID Agenda).

D. 9:45 AM

Report by Barbara Nemko, Napa County Superintendent of Schools, regarding the results of the Williams Monitoring Visits in Napa County Schools.

E. 10:00 AM

County Executive Officer requests the following related to Phase I of the Adult Correctional System Master Plan:

1. Receive an update concerning the conclusion of Phase I of the planning process, designed to identify and address the County's jail and other adult correctional system needs over the next 20 years; and
2. Approve the conclusions and recommendations contained in the Phase I report, including implementing evidence-based correctional practices, creation of a community corrections services center and the need for additional jail beds and direct staff to proceed to Phase II of the master planning process.

F. 11:00 AM

Recess to the Napa County Housing Authority (NCHA) Special Meeting (See NCHA Agenda).

G. 11:30 AM

Director of Public Works requests direction regarding whether to extend the term of nonexclusive License Agreement No. 1-06 with Balloons Above the Valley for operation of the balloon launch facility at the Yountville Corporation Yard beyond the current expiration date of December 31, 2007.

9. ADMINISTRATIVE ITEMSPublic Safety**A. PUBLIC HEARING**

Director of the Conservation, Development and Planning Department and County Fire Chief request the first reading and intention to adopt an ordinance of the Board of Supervisors of the County of Napa, State of California, amending Title 15 of the Napa County Code requiring residential sprinklers in all newly constructed residences.

ENVIRONMENTAL DETERMINATION: Categorical Exemption Class 8: It has been determined that this type of action does not have a significant effect on the environment and is exempt from the California Environment Quality Act because the action is designed to assure the maintenance, restoration, enhancement, or protection of the environment are exempt from review. [See Class 8 which may be found in the guidelines at CCR section 15321.] Additionally, the proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

General Admin & Finance

B. PUBLIC HEARING

First reading and intention to adopt an ordinance amending Chapter 6.04 (Animal Control and Rabies Prevention), Chapter 6.08 (Kennels, Zoos and Animal Exhibits), and Chapter 6.12 (Beehives) of the Napa County Code.

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

10. LEGISLATIVE ITEMS

11. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

12. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

13. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

14. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9:
(One case)

B. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (Government Code Section 54956.9(a))

Name of case: Claim No. 07-542

15. ADJOURNMENT

**ADJOURN TO BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY, DECEMBER 4, 2007
AT 9:00 A.M.**