



Agenda Date: 11/20/2007  
Agenda Placement: 6G

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Shelli Brobst for Randolph F. Snowden - Director  
Health & Human Services  
**REPORT BY:** Shelli Brobst, Contracts Analyst, 253-4720  
**SUBJECT:** Actions regarding the Universal Perinatal Home Visiting Program

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### **RECOMMENDATION**

Director of Health and Human Services requests approval of and authorization for the Chair to sign the following agreements in relation to the Universal Perinatal Home Visiting Program:

1. Amendments extending each of the terms through June 30, 2009 to provide Universal Perinatal Home Visiting services, with no change to the contract maximums:
  - a. Amendment No. 2 to Agreement No. 6365 with Cope Family Center, Inc.;
  - b. Amendment No. 2 to Agreement No. 6366 with Queen of the Valley Medical Center, Inc.; and
  - c. Amendment No. 2 to Agreement No. 6367 with St. Helena Hospital, Inc.
2. Renewal of Agreement No. 6680 with Jennifer Wilson-Heun, PHN, for a maximum of \$50,000 for the term December 1, 2007 through June 30, 2009 to coordinate perinatal and home visitation services to pregnant women and newborns; and
3. Agreement with Ruth Sawyer, RN, for a maximum of \$36,000 for the term December 1, 2007 through June 30, 2009 to provide perinatal and home visitation services to pregnant women and newborns.

### **EXECUTIVE SUMMARY**

A group of community partners consisting of Napa County Health and Human Services Agency, Cope Family Center, Queen of the Valley Medical Center, St. Helena Hospital, Jennifer Wilson-Heun and Ruth Sawyer provide perinatal and home visitation services to pregnant women and newborns in Napa County. Approval of the requested actions will extend the term of the agreements with Cope, Queen of the Valley and St. Helena Hospital through June 30, 2009 to reflect an extension of the grant funding awards. Approval of the requested actions also will: (1) renew the agreement with Jennifer Wilson-Heun to provide coordination and home visitation services, and (2) approve the agreement with Ruth Sawyer to provide home visitation services.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Public Health
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Approval of the requested actions is discretionary in that there is no mandate to provide these services. Approval of the requested actions will, however, enable Cope, Queen of the Valley, St. Helena Hospital, Jennifer Wilson-Heun and Ruth Sawyer to continue providing home visitations to promote child development and link families with needed resources in the community. First 5 and Auction Napa Valley funding was specifically awarded to the County for the above-stated purpose.
Is the general fund affected?	No
Future fiscal impact:	The agreements terminate June 30, 2009.
Consequences if not approved:	If these agreements are not approved, an alternative plan will need to be developed in order to provide the services, or the funds will have to be returned.
Additional Information:	The program is fully funded by grants received from Auction Napa Valley and First 5 Napa County Children and Families Commission. HHSA has experienced staff nursing shortages that have impeded its ability to fully utilize the grant funding. The First 5 grant has been extended through June 30, 2008, and the Auction Napa Valley grant has been extended through October 31, 2008. The contractors' agreements are being extended through June 30, 2009 for two reasons: (1) First 5 has set aside an additional \$75,000 to fund these contractor services. If needed, HHSA will apply for these additional funds. (2) If all of the First 5 grant funds are not expended by June 30, 2008, and if all of the Auction Napa Valley grant funds are not expended by October 31, 2008, HHSA reasonably believes that a request to extend the grant terms through June 30, 2009 will be approved by the funders. In the unlikely event that sufficient funding is not available, HHSA will terminate the contracts with the service providers.

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

Napa County Public Health collaborates with community partners Cope Family Center, Queen of the Valley Hospital and St. Helena Hospital to offer services to all infants born to Napa County residents and their families. This program is known as the Universal Perinatal Home Visiting Program "Welcome Every Baby." The program uses Dr. T. Berry Brazelton's Touchpoints Model, a relational strength-based approach, as the conceptual framework. The program follows the Prenatal, Newborn, 3-week, 6-8-week, 4-month, 7-month, 9-month and 12-

month Touchpoints format. Nurse home visitors focus on forming empathic and supportive relationships with families to promote attachment and assist parents in getting to know their baby's unique and wonderful capacities and in capturing their passion for their child's development. Grants from the First 5 Napa County Children and Families Commission and Auction Napa Valley have enabled the program to extend visits through the baby's first year and to increase the number of families in the program. Contractor Jennifer Wilson-Heun provides coordination among the involved partners. Ms. Wilson-Heun also provides nurse home visits to participants in the program. Nurse Ruth Sawyer will provide home visitation services for the program. The local medical community provides all necessary program services.

Approval of the requested actions will extend the term of the agreements for Cope Family Center, Queen of the Valley Medical Center, and St. Helena Hospital through June 30, 2009, with no change to their contract maximums. All three agreements are currently scheduled to expire on November 30, 2007. Approval of the requested actions will also renew agreements with Jennifer Wilson-Heun and Ruth Sawyer. Ms. Sawyer is currently providing services for this program. Because the aggregate dollar amount of Ms. Sawyer's renewal agreement exceeds the Purchasing Agent's authority, the agreement is now being presented to the Board for approval.

The Agency has executed Business Associate agreements on file with all of these providers.

#### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita