



Agenda Date: 11/20/2007
Agenda Placement: 6C

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randolph F. Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Revenue Agreement with California Department of Public Health (Emergency Preparedness)

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign a revenue agreement with the California Department of Public Health for a maximum of \$58,226 for the term August 31, 2007 through August 9, 2008 for 30% of the Fiscal Year 2007-2008 Centers for Disease Control and Prevention (CDC) preparedness funding.

EXECUTIVE SUMMARY

Approval of the requested revenue agreement will enable the Health and Human Services Agency to receive 30% (\$58,226) of the Health and Human Services Agency's Fiscal Year 2007-2008 public health preparedness allocation. This initial Fiscal Year 2007-2008 allocation will be used to continue activities originally approved in the Fiscal Year 2006-2007 Centers for Disease Control and Prevention comprehensive agreement.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Public Health
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Approval of the requested action is discretionary in that there is no mandate to accept this revenue. However, this funding will allow the County to continue to conduct public health preparedness activities.
Is the general fund affected?	No

Future fiscal impact:	The agreement terminates August 9, 2008.
Consequences if not approved:	If the requested action is not approved, the County will not receive its \$194,086 Fiscal Year 2007-2008 allocation for Public Health emergency preparedness activities. These activities will thus not be able to continue, and two Limited Term positions will have to be terminated.
Additional Information:	Although the funding is for Fiscal Year 2007-2008, the State revenue agreement begins August 31, 2007.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

This revenue agreement provides 30% (\$58,226) of the \$194,086 Fiscal Year 2007-2008 Centers for Disease Control and Prevention (CDC) preparedness allocation. This interim funding is intended to cover ongoing activities until the CDC issues guidance and the remaining allocation for Fiscal Year 2007-2008, which are expected by December 1, 2007. As originally approved in the Fiscal Year 2006-2007 Centers for Disease Control and Prevention comprehensive agreement, the funding is to be used for:

1. existing personnel costs,
2. disaster preparedness activities, and
3. purchase of supplies for HHS's Department [Emergency] Operations Center.

The funding for existing personnel costs covers an existing Limited Term Epidemiologist position and an existing Limited Term Senior Office Assistant. The Epidemiologist is responsible for the surveillance, identification and implementation of control measures in relation to communicable, reportable and environmental disease hazards. The Senior Office Assistant provides clerical and general office support to the Emergency Preparedness staff.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita