



Agenda Date: 11/15/2005  
Agenda Placement: 6X

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Pamela Kindig - Auditor-Controller  
Auditor - Controller  
**REPORT BY:** Pamela Kindig, Auditor-Controller, 253-4647  
**SUBJECT:** Out of Country Travel

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### **RECOMMENDATION**

Auditor-Controller requests authorization for out of country travel for Pamela Kindig, Auditor-Controller, to attend the annual Government Finance Officers Association (GFOA) Conference in Montreal, Canada, from May 6 - May 11, 2006.

### **EXECUTIVE SUMMARY**

The GFOA is a professional organization of public officials which has the goals of enhancing and promoting the professional management of governmental financial resources by identifying, developing and advancing fiscal strategies, policies and practices for the public benefit. This annual conference is an educational gathering of these governmental professionals to share strategies, policies and practices.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	The conference costs are estimated to be \$2,500.00.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Napa County Code Sections 2.12.010 and 2.12.012 require that the Auditor-Controller complete at least 40 hours of qualifying continuing education every two years. Attending the GFOA conference in Montreal will satisfy approximately 20 hours of the 40 hours required.
Is the general fund affected?	Yes

Future fiscal impact: Attendance at this conference in future years will occur if the funds are available.

Consequences if not approved: The requirement to fulfill the qualifying continuing education for the Auditor-Controller may be jeopardized.

Additional Information:

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

The GFOA conference is an excellent opportunity to receive quality educational training for the accounting professional. The 2006 conference is the 100th annual conference for GFOA. The focus of the 2006 Conference is "A Century of Progress in Government Finance." Sessions offered include discussions on the newly released GASB Statement No. 47 (Accounting for Termination Benefits), GASB 45 (Other Post Employment Benefits), cutting-edge developments in local government budgeting, and sessions in debt management, cash management and pensions.

As an elected official, the County's travel policy requires Board of Supervisors' authorization for the Auditor-Controller's out of state travel.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Lynn Perez