



Agenda Date: 11/15/2005
Agenda Placement: 6E

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randolph F. Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Agreement with Allen, Shea & Associates ("Linkages")

RECOMMENDATION

Director of Health and Human Services requests the following actions relating to the "Linkages" project:

1. Approval of and authorization for the Chair to sign an agreement with Allen, Shea & Associates for a maximum of \$2,500 for the term November 15, 2005 through June 30, 2006 to provide consultation and implementation of the CalWORKs and Child Welfare Services "Linkages" project; and
2. Approval of Budget Transfer No. 14 increasing appropriations by \$5,000 in the Social Services budget with offsetting revenues from the Linkages grant to fund salaries, training and contract expenditures. (4/5 vote required)

EXECUTIVE SUMMARY

Allen, Shea & Associates will provide consultation for the implementation and coordination of the CalWORKs and Child Welfare Services "Linkages" project. This vendor has specific experience in both, CalWORKs and Child Welfare. The Linkages project is designed to increase knowledge and implement practices to coordinate child welfare and public assistance programs in California to improve services to at-risk families.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	HHSA was awarded a grant from the Child and Family Policy Institute of California in the amount of \$5,000; \$1,550 of the grant will be used to fund the Allen Shea agreement. The remaining \$950 of the agreement will be funded by the CWS and CalWORKS allocations.

The remaining \$3,450 of the \$5,000 grant will be spent on salaries, staff trainings and associated travel.

Is it Mandatory or Discretionary? Discretionary

Discretionary Justification: If this agreement is not approved, the funding will revert to the grantor. CalWORKS and CWS will not be able to benefit from consulting services that will assist them in developing policies and procedures to better coordinate and manage services being provided to families concurrently enrolled in their programs.

Is the general fund affected? No

Future fiscal impact: None.

Consequences if not approved: See above.

Additional Information: None

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The CalWORKs/Child Partnership Project will assist HHSA in coordinating services to better serve clients. Through enhanced service integration and case coordination between CalWORKs and Child Welfare Services, families will be able to achieve economic stability and ensure child safety and well-being in a manner that serves all involved. The project's goal is to make existing autonomous systems work toward similar goals with families that are receiving services concurrently from CalWORKs and Child Welfare. Allen, Shea & Associates has specific experience in both areas, CalWORKs and Child Welfare.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita