



Agenda Date: 11/15/2005
Agenda Placement: 6BB

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Karla Jensen for Mark Gregersen - Acting Director
Human Resources
REPORT BY: Karla Jensen, Human Resources Analyst II , (707) 253-4489
SUBJECT: Amend Departmental Allocation List for Local Enforcement Agency of the County Executive Office

RECOMMENDATION

Acting Human Resources Director requests adoption of a resolution amending the Departmental Allocation List for The Local Enforcement Agency of the County Executive Office with regards to deleting one (1) Environmental Health Specialist I/II Limited Term (LT) position and adding one (1) Environmental Health Specialist I/II, effective November 15, 2005.

EXECUTIVE SUMMARY

Approval of this recommended action would amend the Departmental Allocation List for the Local Enforcement Agency of the County Executive Office to convert an Environment Health Specialist I/II LT position to permanent status

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Local Enforcement Program.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Based on a review of the structure of like programs in other jurisdictions of comparison, the LEA Coordinator and County Executive Office believe that that the adoption of a permanent classification of Environmental Health Specialist I/II (EHS I/II) for the LEA would improve the County's ability to recruit and retain the best qualified applicants.
Is the general fund affected?	Yes

Future fiscal impact:	Adequate fee revenues are available to ensure continued funding of the permanent position in future fiscal years.
Consequences if not approved:	If the recommendation is not approved, the LEA Coordinator would be forced to reconsider accepting the grants and have to reduce hours allocated to franchise management, thereby reducing the amount of money generated through these funding sources.
Additional Information:	Based on a review of the structure of like programs in other jurisdictions of comparison, the LEA Coordinator and County Executive Office believe that that the adoption of a permanent classification of Environmental Health Specialist I/II (EHS I/II) for the LEA would improve the County's ability to recruit and retain the best qualified applicants.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Approval of the recommended action would amend the Departmental Allocation List for the Local Enforcement Agency of the County Executive Office to convert an Environment Health Specialist I/II LT position to permanent status. This action is requested to assist the County in its effort to attract the most qualified applicants and to ensure that the County is able to continue its required inspections of open and closed solid waste sites and the maintenance of its permitting program. Adequate fee revenues are available to ensure continued funding of the permanent position in future fiscal years.

SUPPORTING DOCUMENTS

A . Resolution

CEO Recommendation: Approve

Reviewed By: Andrew Carey