



# AGENDA

## NAPA COUNTY BOARD OF SUPERVISORS

**Tuesday November 14, 2006 9:00 A.M.**

Brad Wagenknecht  
District 1

Mark Luce  
District 2

Diane Dillon  
District 3

Bill Dodd  
District 4

Harold Moskowitz  
District 5

Nancy Watt  
County Executive Officer

Mary Jean McLaughlin  
Acting Clerk of the Board

Robert Westmeyer  
County Counsel

### GENERAL INFORMATION

The Board of Supervisors meets each Tuesday at 9:00 A.M. at 1195 Third Street, Suite 305, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580 (253-6088TDD).

**The agenda is divided into three sections:**

**CONSENT ITEMS** - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

**SET MATTERS - PUBLIC HEARINGS** - These items are noticed hearings, work sessions, and items with a previously set time.

**ADMINISTRATIVE ITEMS** - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, if the time for hearing SET MATTERS has not arrived, ADMINISTRATIVE ITEMS will be considered.

Check with the Clerk of the Board to view any additional documents that may have been filed related to any item on this agenda.

**ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA** please proceed to the rostrum and, after receiving recognition from the Chair, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

**AGENDA AVAILABLE ONLINE AT [www.co.napa.ca.us](http://www.co.napa.ca.us)**

1. **CALL TO ORDER; ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **PRESENTATIONS AND COMMENDATIONS**
4. **PUBLIC COMMENT**

In this time period, anyone may address the Board of Supervisors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

5. **DEPARTMENT HEADS' REPORTS AND ANNOUNCEMENTS**

6. **CONSENT ITEMS**

Human Services

- A. Director of Health and Human Services requests approval of and authorization for the Chair to sign an agreement with the City of Napa for the term November 14, 2006 until terminated by either party to provide County mental health staff to serve on the City's threat assessment team and assist the City with training to protect against potential workplace violence.
- B. Director of Health and Human Services requests approval of and authorization for the Chair to sign a revenue agreement with the Department of Health Services, Center for Health Statistics, Office of Vital Records for a maximum of \$940 for the term November 1, 2006 through June 30, 2007 for the County to directly enter into the State's Automated Vital Statistics System (AVSS) the death certificate data for deaths in which the cause and/or manner of death are pending.
- C. Director of Health and Human Services requests approval of the following actions: (4/5 vote required)
  1. Budget Transfer No. 22 increasing appropriations in the Mental Health budget by \$132,078 with offsetting revenues from the Health and Human Services Administration and Social Services budgets to cover office space lease costs for Mental Health staff and the transfer of a Supervising Mental Health Counselor II - Licensed position to the Mental Health budget; and
  2. Budget Transfer No. 24 canceling the Social Services Claim Adjustment designation and increasing appropriations by \$250,000 in the Substance Abuse Services budget for youth treatment services.

- D. Director of Health and Human Services and Director of Public Works request approval of the following actions pertaining to the location and operation of an emergency winter shelter and related services:
1. Adoption of a resolution declaring a shelter crisis through April 15, 2007 in accordance with Government Code Sections 8698 through 8698.2;
  2. Authorization for the Chair to sign lease Agreement No. 6536-1 with the State of California for a maximum of \$10,000 for the term November 1, 2006 through April 15, 2007 to lease space at Napa State Hospital, Building 175 (C Ward) in Napa, California, for the operation of the winter shelter;
  3. Authorization for the Chair to sign the renewal of Agreement No. 6155 with Community Action of Napa Valley, Inc., for a maximum of \$77,756 for the term November 14, 2006 through June 30, 2007 for the operation of the winter shelter; and
  4. Authorization for the Chair to sign the renewal of Agreement No. 6356 with Napa County Transportation Planning Agency for a maximum of \$3,800 for the term November 14, 2006 through April 15, 2007 for client transportation to and from the winter shelter.

#### Community Resources & Infrastructure

- E. Library Director requests approval to accept the following from the State of California:
1. Public Library Fund grant in the amount of \$73,854 for general library operations; and
  2. California Library Literacy Services grant in the amount of \$17,667 for library literacy services.
- F. Director of Public Works requests approval of and authorization for the Chair to sign a revenue agreement with Napa County Transportation Planning Agency (NCTPA) for a maximum of \$5,000 of AB 434 grant funds for the term November 14, 2006 through June 30, 2007, for the design and installation of four bicycle lockers at 650 Imperial Way, a County owned facility.
- G. Director of Public Works requests approval of Budget Transfer No. 19 appropriating \$21,457 in the Airport Capital Improvement budget with offsetting revenue from Airport Retained Earnings to provide sufficient appropriation authority for a Napa County Airport Drainage Hydraulic Study. (4/5 vote required)
- H. Director of Public Works requests the following related to the "Health and Human Services Administration (HHSA) Office Trailers R and S Utility Installations Project," PW 06-23:
1. Approval of Budget Transfer No. 26 appropriating \$75,775 in the Capital Improvement Program budget with a corresponding reduction in the General Fund Appropriations for Contingencies (4/5 vote required); and
  2. Award of the contract to Hess Construction Co., Inc. of Napa, California, for its low base bid of \$58,854 and authorization for the Chair to sign the construction contract.

General Admin & Finance

- I. Assessor-Recorder-County Clerk requests approval of Budget Transfer No. 18 appropriating \$32,141 in the Assessor and Recorder Departments with offsetting revenues from the Recorder Modernization Trust Fund and Assessor Property Tax Administration Trust Fund for electronic recording contract, automated process for recording tax liens, maintenance of equipment, staff training and needed equipment. (4/5 vote required)
  
- J. County Counsel and County Executive Officer request adoption of a resolution establishing a \$1,000 County Match for the benefit of 401(a) Retirement Savings Plan participants for the 2007 calendar year.
  
- K. Human Resources Director requests the adoption of a resolution amending the following in connection with Conservation, Development and Planning, effective November 14, 2006:
  - 1. Amend the Departmental Allocation List deleting one (1) (M) Program Planning Manager and adding one (1) Principal Planner;
  - 2. Amend the Table and Index of Classes to delete Program Planning Manager; and
  - 3. Amend appropriate policies to delete Program Planning Manager.
  
- L. Approve minutes of the special meeting held June 13, 2005 and regular meetings held June 14, June 21, and June 28, 2005.

**7. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR****8. SET MATTERS OR PUBLIC HEARINGS****A. 9:00 AM**

Recess to the Lake Berryessa Resort Improvement District (LBRID) special meeting (See LBRID Agenda).

**B. 10:00 AM****CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section 54957.6)**

Agency Designated Representatives: Mark Gregersen, Human Resources Director

Employee Organizations: SEIU Local 614 - NAPE (Employee Unit & Supervisory Unit of the County of Napa); Napa County Deputy Sheriffs' Association (Employee Unit & Supervisory Unit of the County of Napa)

Unrepresented Employees: Non-Classified, Management and Confidential Employees of the County of Napa (Excluding Elected Officials)

**C. 10:30 AM**

County Executive Officer to make a presentation on the draft actuarial valuations of Other Post Employment Benefits (OPEB) liability.

**D. 1:30 PM**

**CONFERENCE WITH LABOR NEGOTIATOR** (Government Code Section 54957.6)

Agency Designated Representatives: Mark Gregersen, Human Resources Director and Geoffrey Rothman, Labor Relations Consultant

Employee Organization: Napa County Deputy Sheriffs' Association (Law Enforcement Employee Unit & Supervisory Unit of the County of Napa)

**9. ADMINISTRATIVE ITEMS**General Admin & Finance

- A. County Executive Officer requests appointment of one (1) member and one (1) alternate member of the Board of Supervisors to serve on the California State Association of Counties (CSAC) Board of Directors for the 2007 Association year beginning November 28, 2006.

**10. LEGISLATIVE ITEMS****11. BOARD OF SUPERVISORS' COMMITTEE REPORTS AND ANNOUNCEMENTS****12. BOARD OF SUPERVISORS' FUTURE AGENDA ITEMS****13. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS****14. CLOSED SESSION****15. ADJOURNMENT**

**ADJOURN TO BOARD OF SUPERVISORS' REGULAR MEETING, TUESDAY, NOVEMBER 21, 2006  
AT 9:00 A.M.**