



Agenda Date: 11/14/2006  
Agenda Placement: 6F

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Michael Stoltz for Robert Peterson - Director  
Public Works  
**REPORT BY:** Gladys Coil, Staff Services Analyst II, 259-8603  
**SUBJECT:** Agreement for Funding of Bike Lockers at 650 Imperial Way

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### **RECOMMENDATION**

Director of Public Works requests approval of and authorization for the Chair to sign a revenue agreement with Napa County Transportation Planning Agency (NCTPA) for a maximum of \$5,000 of AB 434 grant funds for the term November 14, 2006 through June 30, 2007, for the design and installation of four bicycle lockers at 650 Imperial Way, a County owned facility.

### **EXECUTIVE SUMMARY**

Napa County offers a "bike to work" incentive to employees as part of its trip reduction policy. Employees working in the 650 Imperial Way facility participate in the Program but have no bike lockers to secure their bicycles. Approval of this agreement will provide \$5,000 of AB 434 grant funds managed by NCTPA for design and installation of four bicycle lockers at the 650 Imperial Way.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Capital Improvement Program
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	There are no bicycle lockers at the 650 Imperial Way location to accommodate the bicycles for staff who participate in the "bike to work" program.
Is the general fund affected?	No
Future fiscal impact:	County Public Works will maintain the bicycle lockers.

Consequences if not approved: The County will lose an opportunity to utilize non-General Fund revenue to place bicycle lockers at the 650 Imperial Way.

Additional Information:

### **ENVIRONMENTAL IMPACT**

**Categorical Exemption Class 1:** It has been determined that this type of project does not have a significant effect on the environment and is exempt from the California Environmental Quality Act. [See Class 1 ("Existing Facilities") which may be found in the guidelines for the implementation of the California Environmental Quality Act at 14 CCR §15301; see also Napa County's Local Procedures for Implementing the California Environmental Quality Act, Appendix B.]

### **BACKGROUND AND DISCUSSION**

Napa County offers a "bike to work" incentive to employees as part of its Trip Reduction Program. Participating County employees currently have no bicycle storage locker for their use at the 650 Imperial Way location, and employees must take their bicycles into the building to secure them during business hours. This requires carrying bicycles upstairs for some of the employees. A bicycle locker will provide safer and more efficient storage for employees' bicycles. JHL, property manager for the outside common area at 650 Imperial Way, has reviewed and approved the plans and specifications for the installation of the bicycle lockers. Public Works will maintain the lockers.

Approval of this Agreement will complete the application process and make the grant funds, a portion of AB 434 funds managed by NCTPA, available for the design and installation of four bicycle lockers. The purpose of these grant funds allocated to public agencies, is for use in connection with specified transportation control measures to reduce air pollution from motor vehicles.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Maiko Klieman