



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 11/13/2018

Agenda Placement: 60

## NAPA COUNTY BOARD OF SUPERVISORS

### Board Agenda Letter

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**TO:** Board of Supervisors

**FROM:** Kerry Whitney for Minh Tran - County Executive Officer  
County Executive Office

**REPORT BY:** Kevin Twohey, Emergency Services Officer - 707-299-1892

**SUBJECT:** Emergency Services Memoranda of Understanding

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#### **RECOMMENDATION**

County Executive Office and Risk/Emergency Services Manager request approval of and authorization for the Chair to sign the following Memoranda of Understanding to provide services during emergencies:

1. Crosswalk Community Church for assistance with Shelter Operations;
2. Lake Berryessa Senior Center for assistance with Shelter Operations; and
3. Napa Community Animal Response Team for assistance with large animal rescue.

#### **EXECUTIVE SUMMARY**

In Napa County the role of Emergency Services is to provide Care and Shelter to protect life and reduce suffering during natural and human caused emergencies. The scope is divided into four functions: Care and Shelter, Emergency Assistance, Human and Medical Services, and Support for People with disabilities and access and functional needs. Napa County is the primary agency responsible for providing temporary shelter during large-scale emergencies and/or major disasters. The three MOU agreements enhance the County's operational response to meet the four functions specifically related to disaster response.

The Napa Community Animal Response Team (NCART) will provide assistance with all aspects of large animal rescue, sheltering, and care when requested by Napa County Sheriff Department.

The goal is to provide lifesaving services for animals impacted by an emergency or disaster situation. NCART will provide volunteer services when requested and utilized under the specific direction of Napa County Sheriffs Department. These services include evacuation of animals impacted by fire, flood, hazardous materials incidents and other declared disasters; animal seizure due to neglect or other issues, and neighborhood evacuations or evacuations of specific areas that may leave animals unattended or in need of emergency assistance.

**FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Crosswalk Community Church and Berryessa Senior Center will only be reimbursed for costs if the incident is a State or Federal Disaster. There is no direct fiscal impact to Napa County with these agreements.  The NCART agreement requires background checks for the members similar to our Search & Rescue Volunteers. Funding will be appropriated in the OES general fund budget.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	None
Is the general fund affected?	Yes
Future fiscal impact:	None
Consequences if not approved:	none
Additional Information:	The NCART agreement specifies reimbursement for fuel expense only approved by the Emergency Operations Center and with required paperwork completed and submitted to Logistic Section Ordering Unit. These expenses would then be submitted to Cal OES or FEMA for reimbursement in declared disasters.

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

Crosswalk Community Church (CWC) and the Lake Berryessa Senior Center (LBSC) have operated as shelter locations during previous emergency and disaster incidents that have occurred in Napa County. CWC is the primary shelter location in the Napa metropolitan area serving a large population sheltering up to 400 citizens. LBSC serves the rural population in eastern Napa County with a smaller facility located at Spanish Flat serving Berryessa Highland and Circle Oaks. These agreements formalize the County using the facilities for use as Shelters. Additionally, an area will be designated as an Animal Shelter and located outside but in close proximity for both citizens and evacuees small animals.

NCART was organized after the Valley Fire Incident when the County's Office of Emergency Services found that the Animal Rescue Plan did not address the Large Animal component of rescue and evacuations.

NCART trained with the North Valley Animal Rescue team in Butte County. They are organized as a non profit and are funded solely by donations. During the Napa Fire Complex, NCART rescued over 1000 large animals, mostly horses. During Red Flag Warnings the team is on immediate call out. The MOU with NCART formalizes the activation procedures and assigns them directly to Napa Sheriff's Department and the Emergency Operation Center Law Branch for evacuations and animal care in areas that may leave large animals unattended in an emergency. They are also assigned to assist Napa SO with animal seizure due to animal abuse, neglect or other issues.

**SUPPORTING DOCUMENTS**

- A . Crosswalk Community Church MOU
- B . Berryessa Senior Center
- C . Napa Community Animal Response Team MOU

CEO Recommendation: Approve

Reviewed By: Helene Franchi