



A Tradition of Stewardship  
A Commitment to Service

# AGENDA

## NAPA COUNTY BOARD OF SUPERVISORS

**Tuesday November 12, 2019 9:00 A.M.**

Brad Wagenknecht  
District 1

Ryan Gregory  
District 2

Diane Dillon  
District 3

Alfredo Pedroza  
District 4

Belia Ramos  
District 5

Minh C. Tran  
County Executive Officer

Jose Luis Valdez  
Clerk of the Board

Jeffrey M. Brax  
County Counsel

### GENERAL INFORMATION

The Board of Supervisors meets as specified in its adopted annual calendar on Tuesdays at 9:00 A.M. in regular session at 1195 Third Street, Suite 305, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

**The agenda is divided into three sections:**

**CONSENT ITEMS** - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

**SET MATTERS - PUBLIC HEARINGS** - These items are noticed hearings, work sessions, and items with a previously set time.

**ADMINISTRATIVE ITEMS** - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, if the time for hearing SET MATTERS has not arrived, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at the time of such distribution, in the office of the Clerk of the Board of Supervisors, 1195 Third Street, Suite 305, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

**ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA** please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

**AGENDA AVAILABLE ONLINE AT [www.countyofnapa.org](http://www.countyofnapa.org)**

**1. CALL TO ORDER; ROLL CALL****2. PLEDGE OF ALLEGIANCE****3. APPROVAL OF MINUTES****4. PRESENTATIONS AND COMMENDATIONS**

- A. Director of Human Resources to introduce new County employees.

**5. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS****6. CONSENT ITEMS**Law & Justice

- A. District Attorney and Auditor-Controller request the Board accept and instruct the Clerk of the Board to file the Audit Reports for the Napa County District Attorney's Office Automobile Insurance Fraud and Workers' Compensation Insurance Fraud Grant Programs awarded by the California Department of Insurance for the fiscal year ended June 30, 2019.

Public Safety

- B. Sheriff requests approval of and authorization for the Chair to sign Amendment No. 5 to Cooperative Joint Powers Dispatching Agreement No. 170779B with the City of Napa increasing the amount by \$59,315 (3%) for a new maximum of \$2,036,480 for Fiscal Year 2019-2020 and extending the term through June 30, 2020 for the provision of emergency dispatch services.

Human Services

- C. Director of Health and Human Services requests approval of and authorization for the Chair to sign the renewal of Revenue Agreement No. 170142B with the California Department of Health Care Services for the term July 1, 2018 through June 30, 2021 for the performance requirements the County must meet in providing mental health services to the community.
- D. Director of Health and Human Services requests approval of and authorization for the Chair to sign the following agreements for the provision of licensed psychiatric services for the Mental Health Division of the County's Health and Human Services Agency:
1. Amendment No. 6 to Agreement No. 170436B with Jackson & Coker Locum Tenens, LLC dba Jackson & Coker amending the Compensation exhibit (Exhibit B) to increase the hourly rates with no change to the contract maximum, for the term July 31, 2019 through June 30, 2020 and each subsequent automatic renewal; and
  2. An agreement with Locumtenens.com, LLC for an annual maximum of \$300,000 for the term November 12, 2019 through June 30, 2024.

- E.** Director of Health and Human Services requests approval of and authorization for the Chair to:
1. Terminate the current Agreement No. 170669B with Buckelew Programs, Inc. with a maximum of \$374,090; and
  2. Sign a new Agreement with Buckelew Programs, Inc. for a maximum of \$364,421 for Fiscal Year 2019-2020 and for an annual maximum of \$322,949 for Fiscal Year 2020-2021 for the term July 1, 2019 through June 30, 2020 and each automatic renewal thereof for operation of the Supportive Living Program.
- F.** Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 3 to Agreement No. 170955B with the California Institute for Behavioral Health Solutions amending the Scope of Work and the Compensation Exhibit (Exhibit B-2) with no change to the contract maximum, for the term July 1, 2019 through June 30, 2020 with a provision for annual renewals to provide training and evaluation services for the County's Mental Health Division staff, other County staff, and contractors.
- G.** Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 2 to Revenue Agreement No. 180182B with the Department of Health Care Services incorporating Exhibit A, Attachment I A2 - Program Specifications, Exhibit B A2 - Budget Detail and Payment Provisions and Exhibit D(F) – Special Terms and Conditions for alcohol and drug programs approved in the Napa County Drug Medi-Cal Organized Delivery System (ODS) Waiver Pilot Implementation Plan.
- H.** Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 190321B with Community Resources for Children, Inc. increasing the amount by \$37,314 for a new annual maximum of \$132,622 and amending the Compensation Exhibit for the term November 12, 2019 through June 30, 2020 and each automatic renewal thereof to carry out the Emergency Child Care Bridge Program for Children in Foster Care.
- I.** Director of Health and Human Services requests approval of and authorization for the Chair to sign the following Medi-Cal Data Privacy and Security Agreements with:
1. The California Department of Health Care Services (DHCS) to commence upon the signature and approval of DHCS to September 1, 2022 to ensure the privacy and security of Medi-Cal Personally Identifiable Information (PII) accessed by the County in the course of performing an administrative function on behalf of Medi-Cal; and
  2. The California Department of Social Services (CDSS) to commence upon the signature and approval of CDSS to September 1, 2022 to ensure the privacy and security of Social Security Administration, Medi-Cal Eligibility Data System and Applicant Income and Eligibility Verification System Personally Identifiable Information.
- J.** Director of Health and Human Services requests approval of and authorization for the Chair to sign an Agreement with Outcome Sciences, LLC, for a total contract maximum of \$24,188 for the term November 12, 2019 through June 30, 2020 with four additional renewal periods concluding June 30, 2024 to provide Napa County Emergency Medical Services with access to the American Heart Association and American Stroke Association Get With The Guidelines Stroke Program data.

Community Resources & Infrastructure

- K.** Director of Library Services and Community Outreach requests the following regarding Fiscal Year 2019-20 California Library Literacy Services (CLLS) allocations:
1. Acceptance baseline funding in the amount of \$18,000 for the Adult Literacy Program; and
  2. Acceptance funding in the amount of \$50,000 for the Family Literacy Program.
- L.** Director of Planning, Building and Environmental Services requests approval of and authorization for the Chair to sign two agreements with Analytical Environmental Services (AES) for completion of environmental review in accordance with the California Environmental Quality Act (CEQA) for two vineyard Erosion Control Plan projects, both for the term July 1, 2019 through June 30, 2020, with a provision for automatic annual renewal not to exceed two years:
1. Le Colline, LLC Vineyard Conversion project (P14-00410-ECPA) for a maximum of \$154,000; and
  2. Heiser Vineyard Conversion project (P15-00389-ECPA) for a maximum of \$104,000.
- M.** Director of Planning, Building & Environmental Services requests approval of and authorization for the Chair to sign an agreement with Luhdorff & Scalmanini for a maximum amount of \$100,000 per fiscal year for the term November 12, 2019 through June 30, 2020, with a provision for automatic annual renewal not to exceed two (2) additional years, in order to provide technical peer review services in support of Napa County proposed winery and vineyard projects.
- N.** Director of Public Works requests the following:
1. Approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 170474B with Fehr & Peers, increasing the amount by \$46,570 for a new maximum of \$210,935, amending the scope of work to include research and analysis to update the Traffic Mitigation Fee (TMF) schedule for the Napa Valley Business Park and to complete the Traffic Impact Study (TIS) guidelines; and
  2. Approval of Budget Transfer No. DPW 018 for the following (4/5 vote required):
    - a. Increase transfers out appropriations in the Mitigation-Airport Industrial Non-Operating Special Revenue Fund budget (Fund 2440, Sub-Division 1200050) by \$55,000 (\$40,000 for Fehr & Peers contract and \$15,000 for Public Works staff time), offset by the use of its available fund balance to transfer out to Public Works Administration Building budget (Fund 1000, Sub-Division 1220000); and
    - b. Increase consulting appropriations in Public Works Administration budget by \$40,000 from the transfer of funds from the Mitigation-Airport Industrial Special Revenue Fund budget for the contract with Fehr & Peers.
- O.** Director of Public Works requests the following actions related to FEMA House Elevation Grants:
1. Authorization for Chair to sign Participation Agreements with five individual homeowners; and amendments to these Agreements as needed during the grant period; and
  2. Approval of Budget Transfer No. DPW014 appropriating \$474,036 in the Public Works Projects, FEMA House Elevation Grant Project budget (Fund 1000, Sub-Division 1220500, Program 20031) with offsetting revenues from FEMA grant. (4/5 vote required).
- P.** Director of Public Works requests adoption of a resolution summarily vacating an easement for slope maintenance and construction purposes lying northeasterly of the northeast end of Ridgeway Drive.

General Admin & Finance

- Q.** Chief Information Officer and Director of Library Services and Community Outreach request the following actions:
1. A waiver of competitive bidding requirements and sole source award of a contract to CivicPlus, Inc. for website accessibility software subscription, pursuant to Napa County Code Section 2.36.090; and
  2. Approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 170662B with CivicPlus, Inc. increasing the amount by \$184,388 to a maximum of \$381,638 and extending the term through December 5, 2023 for content management software, website hosting services, web accessibility subscription, and on-site organizational consulting and travel expenses.
- R.** County Counsel requests authorization to execute a consent to the law firm Meyers Nave's joint representation of the County and the Napa Sanitation District in pending litigation relating to the validity of Napa Sanitation District's fees.
- S.** Director of Housing and Homeless Services and Director of Planning, Building and Environmental Management request adoption of a resolution authorizing an application for SB 2 Planning Grant Funds in the amount of \$160,000 for the planning of housing production.
- T.** County Counsel requests ratification of the tolling agreement executed on November 6, 2019 with AT&T, Sprint, and T-Mobile and authorize subsequent tolling agreements as deemed appropriate by County Counsel in connection with the unitary tax claims previously denied in accordance with the Board's delegation to the Auditor-Controller on May 7, 2019.
- U.** Director of Human Resources and Assessor request the adoption of a resolution amending the Departmental Allocation List for the Assessor's Office, as follows, effective November 16, 2019, with no net increase in full-time equivalents and a slight increase to the General Fund:
1. Delete two 1.0 FTE Assessment Records Assistant I/II;
  2. Add one 1.0 FTE Appraiser Aide; and
  3. Add one 1.0 FTE Senior Assessment Records Assistant.
- V.** Director of Human Resources and Director of Planning, Building, and Environmental Services Department request the adoption of a resolution amending the Departmental Allocation List for Planning, Building, and Environmental Services Department, as follows, with no net increase in full-time equivalents, and a slight increase to the General Fund:
1. Delete one 1.0 FTE Secretary;
  2. Delete one 1.0 FTE Administrative Secretary II;
  3. Add one 1.0 FTE Senior Office Assistant; and
  4. Add one 1.0 FTE Staff Services Manager.
- W.** County Executive Officer/Risk & Emergency Services Manager request approval of and authorization for the Chair to sign an agreement with California Governor's Office of Emergency Services (CalOES) for the term of October 25, 2019 through November 30, 2022 in the amount of \$386,317 for resiliency activities associated with Public Safety Power Shutoffs (PSPS).

- X. County Executive Officer requests authorization to close out the Department's imprest cash fund in the amount of \$70.
- Y. County Executive Officer requests adoption of a resolution to appoint Jim Diel as the Interim Compliance and Privacy Officer effective October 12, 2019 and to provide authority to the County Executive Officer to appoint subsequent individuals to the position.

## 7. DISCUSSION OF ITEMS PULLED FROM THE CONSENT CALENDAR

## 8. PUBLIC COMMENT

In this time period, anyone may address the Board of Supervisors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

## 9. SET MATTERS OR PUBLIC HEARINGS

### A. 8:00 AM

Board of Supervisors (BOS) - Closed Session (see Special 8:00 AM BOS Agenda).

### B. 10:15 AM

County Executive Officer requests the following related to the Napa Valley Tourism Improvement District:

1. Receive an annual report from Visit Napa Valley; and
2. Approval of and authorization for the Chair to sign an agreement with Visit Napa Valley for a maximum of \$437,000 for the term July 1, 2019 through June 30, 2020 for the provision of paid advertising and marketing services related to destination marketing of Napa County as a visitor destination.

### C. 10:30 AM

County Executive Officer, Director of Planning, Building and Environmental Services, and Director of Housing and Homeless Services seek discussion and possible action on the following related to the Napa Pipe Development:

1. Approval of proposed terms related to a Memorandum of Understanding and Agreement defining the requirements to approve the conditional annexation of the Napa Pipe Property to the City of Napa;
2. Approval of the proposed terms related to the Development Agreement, Affordable Housing Plan, and the Memorandum of Agreement Regarding Regional Needs Allocations for Future Housing Element Planning Periods (the RHNA Agreement); and
3. Approval of the proposed terms related to the SB 235 agreement.

**10. ADMINISTRATIVE ITEMS**

Human Services

- A. Director of Health and Human Services requests that the Board of Supervisors receive the 2019 annual report from Napa County Veterans Services Officer, Patrick Jolly.

General Admin & Finance

- B. County Executive Officer and Clerk of the Board request direction and acceptance of the 2020 Board of Supervisors meeting calendar.

**11. LEGISLATIVE ITEMS**

**12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS**

**13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS**

**14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS**

**15. CLOSED SESSION**

- A. Name of Case: Victor Doporto v. Napa County, et al. Superior Court of the State of California, County of Solano, Case No. FCS049388

**16. ADJOURNMENT**

**ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY, NOVEMBER 19, 2019 AT 9:00 A.M.**

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON FRIDAY, NOVEMBER 8, 2019 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Jose Luis Valdez (By e-signature)  
JOSE LUIS VALDEZ, Clerk of the Board