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NAPA COUNTY BOARD OF SUPERVISORS
Board Agenda Letter

TO: Board of Supervisors

FROM: David Morrison - Director
Planning, Building and Environmental Services

REPORT BY: Barbette Ruffino, Staff Services Manager - (707) 299-1330

SUBJECT: Approval of two Professional Services Agreements with Analytical Environmental Services (AES) for environmental review of: 1) Le Colline LLC Vineyard, and 2) Heiser Vineyard

RECOMMENDATION

Director of Planning, Building and Environmental Services requests approval of and authorization for the Chair to sign two agreements with Analytical Environmental Services (AES) for completion of environmental review in accordance with the California Environmental Quality Act (CEQA) for two vineyard Erosion Control Plan projects, both for the term July 1, 2019 through June 30, 2020, with a provision for automatic annual renewal not to exceed two years:

1. Le Colline, LLC Vineyard Conversion project (P14-00410-ECPA) for a maximum of $154,000; and
2. Heiser Vineyard Conversion project (P15-00389-ECPA) for a maximum of $104,000.

EXECUTIVE SUMMARY

Agreement No's 180127B and 180128B with AES were approved by your Board on September 26, 2017 to provide the County with assistance in preparing environmental documents in accordance with the California Environmental Quality Act (CEQA) in connection with two Vineyard Erosion Control Plan projects and Timberland Conversion Permits for Le Colline, LLC and Heiser Vineyards, respectively.

Both of the agreements expired on June 30, 2019; however, the continued services of AES are needed in order to finalize environmental review of these projects. Staff recommends that the new agreements be approved to accommodate the on-going work. The applicants for both projects reimburse the County for the full cost of these agreements.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	The contract costs associated with preparation of the CEQA documents will be provided by the applicants as described in the agreements. All County staff costs associated with managing the agreements and the processing of erosion control plan applications will be fully reimbursed by the applicant on a time and materials basis as set forth in the fee schedule.
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	No
Future fiscal impact:	If the administration of the agreements extends into the next fiscal year, revenue and expenditures will be budgeted accordingly.
Consequences if not approved:	If the new agreements are not approved, the County will not be able to continue to contract with AES for the completion of the required CEQA review of the erosion control plan applications.
County Strategic Plan pillar addressed:	Vibrant and Sustainable Environment
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Agreements 180127B and 180128B were both approved on September 26, 2017, allowing the County to retain AES to assist the County in preparing the necessary environmental documents in accordance with CEQA for the following projects:

1. Le Colline, LLC (P14-00410-ECPA) involving approximately 34.7 gross acres of disturbance with 27.9 net vine acres, located at 115 Cold Springs Road in Angwin, and
2. Heiser Vineyards (P15-00389-ECPA) involving approximately 6 gross acres of disturbance with 5 net vine acres, located at 340 West Lane in Angwin.

These Agreements both expired June 30, 2019. Approval of the agreements will allow the County to continue to retain AES services to complete the environmental documents for both of the vineyard projects listed above.

Both applicants are in agreement with the proposed contracts.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Leigh Sharp