



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 11/12/2019

Agenda Placement: 6K

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Danis Kreimeier - Director
Library

REPORT BY: Michelle Carreon, Staff Services Analyst I - 707-253-4819

SUBJECT: Acceptance of the FY19-20 California Library Literacy Services (CLLS) grants in the amount of \$18,000 and \$50,000

RECOMMENDATION

Director of Library Services and Community Outreach requests the following regarding Fiscal Year 2019-20 California Library Literacy Services (CLLS) allocations:

1. Acceptance baseline funding in the amount of \$18,000 for the Adult Literacy Program; and
2. Acceptance funding in the amount of \$50,000 for the Family Literacy Program.

EXECUTIVE SUMMARY

The Director of Library Services and Community Outreach is requesting authorization to accept Fiscal Year 2019-2020 CLLS funding received:

1. \$18,000 baseline funding from the California Library Literacy Services (CLLS)
2. \$50,000 from the California Library Literacy Services (CLLS) Family Literacy

The funds will support guest speakers, projects, services, and supplies offered to the community for Adult and Family Literacy programs at the Napa County Library.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? Yes

Is it currently budgeted?	Yes
Where is it budgeted?	CLLS funds are budgeted in the Library's Literacy FY 2019-2020 budget.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Approval of the requested action will enable the funds to be expended to support the Adult and Family Literacy programs.
Is the general fund affected?	No
Future fiscal impact:	The funds will be deposited in the Library's Literacy budget, and will be spent on Adult and Family Literacy services, speakers, programs and supplies.
Consequences if not approved:	If the requested action is not approved, the Library will not be able to accept the funds, nor make purchases to support the Adult and Family Literacy programs.
County Strategic Plan pillar addressed:	Collaborative and Engaged Community
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On October 23, 2019, the Library received checks from the California State Library for Fiscal Year 2019-2020 funding in the amount of \$50,000 for Family Literacy and \$18,000 (baseline installment) for CLLS Adult Literacy. The Adult Literacy and Family Literacy Programs are funded through state grants, requiring matching funds from Napa County to operate.

Per the Napa County Grant Policy, located in Section 8A of the Napa County Policy Manual, upon written notification from the granting agency that the grant has been approved, Board approval is required to accept grant funds. The Director of Library Services and Community Outreach is requesting authorization to accept these funds. The funds will support guest speakers, projects, services, and supplies offered to the community for Adult and Family Literacy programs at the Napa County Library.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi