



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 11/12/2019

Agenda Placement: 6F

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Shelli Brobst for Jennifer Yasumoto - Director
Health & Human Services Administration

REPORT BY: JoAnn Melgar, Staff Services Analyst II - 707-253-4722

SUBJECT: Amendment No. 3 to Agreement with California Institute for Behavioral Health Solutions (Training and Evaluation)

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 3 to Agreement No. 170955B with the California Institute for Behavioral Health Solutions amending the Scope of Work and the Compensation Exhibit (Exhibit B-2) with no change to the contract maximum, for the term July 1, 2019 through June 30, 2020 with a provision for annual renewals to provide training and evaluation services for the County's Mental Health Division staff, other County staff, and contractors.

EXECUTIVE SUMMARY

The California Institute for Behavioral Health Solutions provides technical assistance and clinical training on evidence based practices as well as webinar trainings and ongoing consultation.

Approval of today's action will:

1. Replace Exhibit A-1 with Exhibit A-2 to add specific trainings and training deliverables to the contractor's scope of work and delete trainings that are no longer needed; and
2. Replace Exhibit B-1 with Exhibit B-2 to create a rate structure that is specific to the aforementioned trainings; and
3. Add Specific Term and Condition 3.4 to delegate authority to the Director of Health and Human Services to approve future amendments to Exhibits A and B provided such amendments do not materially alter the nature of services or increase the contract maximum.

There is no change to the annual contract maximum of \$140,000.

California Institute for Behavioral Health Solutions is not a local vendor.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	HHSA Mental Health Division
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	While approval of this amendment is not mandatory, the updated scope and budget will align with the needs of the Mental Health Division.
Is the general fund affected?	No
Future fiscal impact:	This contract terminates June 30, 2020 and contains an automatic renewal provision. Appropriations have been included in the approved Fiscal Year 2019-2020 budget and future fiscal years will be budgeted accordingly.
Consequences if not approved:	If this amendment is not approved the Mental Health Division would not be able to utilize this provider for their current training needs.
County Strategic Plan pillar addressed:	
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The California Institute for Behavioral Health Solutions (CiBHS) is a non-profit agency that helps health professionals, agencies and funders improve the lives of people with mental health and substance use challenges through policy, training, evaluation, technical assistance, and research.

CiBHS has capacity to draw upon a wide array of subject matter experts to provide trainings and provide expert consultation to assist the Mental Health Division to improve clinical practices and outcomes. By contracting with CiBHS, the Mental Health Division maximizes resources by limiting the amount of time spent on developing tools and processes that have already been developed and adopted by CiBHS staff employed within their organization and by utilizing existing expertise for this purpose.

Specific initiatives, trainings, and consultations administered through this agreement include:

1. Trauma Focused Cognitive Behavioral Therapy (TFCBT) Training and Consultation; and

2. The Strengths Model which is a recovery-oriented, evidence-based practice in mental health.

CiBHS is not a local vendor. CiBHS is uniquely qualified to offer these services and has the necessary skills, expertise and experience to implement needed services.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Ben Guerrieri