



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 11/10/2020

Agenda Placement: 6V

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Jose Luis Valdez for Minh Tran - County Executive Officer  
County Executive Office  
**REPORT BY:** Neha Hoskins, Board Clerk II - 707-299-1516  
**SUBJECT:** Appointment to the Napa County Arts and Culture Advisory Committee

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### **RECOMMENDATION**

County Executive Officer requests reappointment of the following incumbents to the Napa County Arts and Culture Advisory Committee with terms to commence immediately and expire September 30, 2023:

<u>Name</u>	<u>Representing</u>
Andrea Marie Saenz Williams	Education of Arts and Culture
David Ruane	Youth Arts

\*Recommended by the Arts and Culture Advisory Committee

### **EXECUTIVE SUMMARY**

There are currently three openings on the Napa County Arts and Culture Advisory Committee due to a resignation and term expirations. The County Executive Office advertised the openings and received reappointment requests from Andrea Marie Saenz Williams and David Ruane. (Advisory Committee recommendation memo attached).

### **FISCAL & STRATEGIC PLAN IMPACT**

Is there a Fiscal Impact? No  
County Strategic Plan pillar addressed: Strategic Plan Pillar 5 addressed: Effective and Open Government

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

On June 19, 2012, the Board adopted Resolution 2012-81 forming the Napa County Arts and Culture Advisory Committee (Advisory Committee). The purpose of the Advisory Committee is to conduct and oversee a grant program and make recommendations to the Board of Supervisors regarding grant awards to be made to non-profit art and cultural organizations in Napa County on an annual or as needed basis. The Advisory Committee develops grant eligibility criteria, an application process and application forms, appropriately advertises and calls for grant proposals, holds grant training workshops, as needed, and develops scoring criteria and guidelines for evaluating grant applications. The Advisory Committee meets on the last Monday of the months of January, April and October each year and calls special meetings as needed.

On May 16, 2017 the Board adopted Resolution 2017-75 amending the Bylaws of the Advisory Committee changing the composition of the Advisory Committee and making revisions related to voting, terms of office and conduct of meetings.

On August 14, 2018 the Board adopted Resolution 2018-107 amending the Bylaws of the Advisory Committee changing the composition of the Advisory Committee and changing the terms of service of two seats to better stagger the Advisory Committee terms.

The composition of the Advisory Committee is as follows:

- | One - Youth Arts
- | One - Presentation/Performing Arts
- | One - Creation of Arts and Culture Opportunities
- | One - Education of Arts and Culture
- | One - Arts Council Napa Valley (non-voting)
- | Three - County At-Large (Three representatives from the arts community to represent three of the five supervisorial districts of Napa County not represented in the first four categories at the time of recruitment)

Staff requests the Board accept the recommendation made by the Napa County Arts and Culture Advisory Committee and reappoint Andrea Marie Saenz Williams to represent Education of Arts and Culture and David Ruane to represent Youth Arts to the Napa County Arts and Culture Advisory Committee.

**SUPPORTING DOCUMENTS**

- A . Williams Application
- B . Ruane Application
- C . Timeline
- D . Recommendation Letter

CEO Recommendation: Approve

Reviewed By: Helene Franchi