



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 11/10/2020

Agenda Placement: 6L

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

---

**TO:** Board of Supervisors

**FROM:** Tracy Schulze - Auditor-Controller  
Auditor - Controller

**REPORT BY:** Marie Nicholas, SENIOR ACCOUNTANT-AUDITOR - 253-4977

**SUBJECT:** Reporting of Donations for the quarter ended September 30, 2020

---

### **RECOMMENDATION**

Auditor-Controller requests the Board to accept and instruct the Clerk of the Board to file the quarterly report of donations received for the quarter ended September 30, 2020, including acceptance of donations totaling \$4,010.47 received by the Auditor-Controller on behalf of the Animal Shelter.

### **EXECUTIVE SUMMARY**

Donations of \$11,120.52 were received for the quarter ended September 30, 2020. The donations included the following:

- | Reported to Auditor-Controller's Office - \$4,010.47
- | Pending Report to Board of Supervisors - \$2,440.05
- | Reported to Board of Supervisors - \$4,670.00

See the attached report for a detailed breakdown of the donations received County-wide.

### **FISCAL & STRATEGIC PLAN IMPACT**

Is there a Fiscal Impact? No

County Strategic Plan pillar addressed: Effective and Open Government

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

On March 8, 2005, the Board of Supervisors adopted Resolution 05-40 authorizing the Auditor-Controller to accept donations that are equal to or less than \$1,000 on behalf of the Board of Supervisors. The Resolution in March 2005 does not supersede the following:

1. Resolution 99-56 adopted on behalf of the Library on June 1, 1999 to accept donations from various donors and the Friends of the Valley;
2. Board approval for Probation to accept donations on behalf of the Chamberlain High School Fund on December 2, 2003; and
3. Board Resolution adopted on June 27, 2006 and December 9, 2008 for the Health and Human Services Agency (HHS) to accept donations on behalf of the Homeless Shelter (Resolution 06-120) and the Child Recovery Center (CRC) and Child Welfare Services (CWS) (Resolution 08-171).

On August 1, 2005, the Auditor-Controller's Office established procedures based on Resolution 05-40. The donations accepted on behalf of the Board of Supervisors were recorded into a Donation Revenue account with the County Treasury.

A summary of the donations received County-wide for the quarter ended September 30, 2020 is attached.

**SUPPORTING DOCUMENTS**

A . Donations, Quarterly Reporting September 30, 2020

CEO Recommendation: Approve

Reviewed By: Samuel Ross