



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 11/10/2020

Agenda Placement: 6F

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** DINA JOSE - Director  
Corrections  
**REPORT BY:** Wendi Agans, Supervising Staff Services Analyst - (707) 253-6133  
**SUBJECT:** Acceptance of letter outlining Inmate Welfare Fund expenses for FY 2019-2020

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### **RECOMMENDATION**

Director of Corrections requests the Board accept and instruct the Clerk of the Board to file the letter of expenditures of the Inmate Welfare Fund for Fiscal Year 2019-2020.

### **EXECUTIVE SUMMARY**

Per Penal Code 4025, the Director of Corrections is presenting an itemized report of Inmate Welfare Fund expenses for FY 2019-2020.

### **FISCAL & STRATEGIC PLAN IMPACT**

Is there a Fiscal Impact? No  
County Strategic Plan pillar addressed: Effective and Open Government

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

Penal Code 4025 provides for the establishment and maintenance of a store to sell various goods such as confectionary foods, stamps, toiletries and other miscellaneous items to inmates. Any profit derived from the sale of commissary goods as well as any commission received from inmate pay telephone/video visitation services shall be deposited into the Inmate Welfare Fund. Additionally, Penal Code 4025 states an itemized report (attached to this agenda item) of Inmate Welfare Fund expenses shall be presented to the Board of Supervisors annually.

The Director of Corrections is presenting this report to the Board today for FY 2019-2020. The Inmate Welfare Fund concluded FY 2019-2020 with \$177,536.79 in total revenues, \$52,987.33 in total expenses and an ending fund balance of \$621,241.60.

### **SUPPORTING DOCUMENTS**

A . Inmate Welfare Fund expenses 2019-2020

CEO Recommendation: Approve

Reviewed By: Susan Kuss