



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 11/10/2020

Agenda Placement: 10H

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Jose Luis Valdez for Minh Tran - County Executive Officer
County Executive Office

REPORT BY: Jose Luis Valdez, Admin Manager/Clerk of the Board - 707-253-4196 - 707-253-4196

SUBJECT: Adoption of 2021 BOS meeting calendar

RECOMMENDATION

County Executive Officer and Clerk of the Board request direction and acceptance of the 2021 Board of Supervisors meeting calendar.

EXECUTIVE SUMMARY

The Napa County Board of Supervisors Rules of Conduct of Business state, "Regular meetings of the Board of Supervisors shall begin at the time, date and place specified on the calendar adopted at or before the last meeting in December." Staff is requesting direction regarding the proposed 2021 calendar.

PROCEDURAL REQUIREMENTS

1. Staff reports.
2. Public comments.
3. Motion, second, discussion and vote on the item.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? No

County Strategic Plan pillar addressed:

ENVIRONMENTAL IMPACT

There is no Environmental Impact for this item.

BACKGROUND AND DISCUSSION

The Napa County Board of Supervisors Rules of Conduct (Bylaws) state, "Regular meetings of the Board of Supervisors shall begin at the time, date and place specified on the calendar adopted at or before the last meeting in December."

Items to consider for the when considering the calendar include the following:

- | Budget hearings are held in June and involve a regular Board meeting day and the immediately preceding Monday. For 2021, June 14, 15 and 16, if needed, are proposed, with final budget adoption scheduled for June 22.
- | To ensure the continuity of County operations, any meeting hiatus should be for no more than 2 weeks.
- | Schedule around tentative dates for the National Association of Counties, California State Association of Counties, and Great Wine Capitals conferences.
- | Unless constrained by the above considerations, Board meetings are usually not held immediately following an official County holiday on Monday.

Today staff is requesting Board direction regarding the calendar for 2021.

SUPPORTING DOCUMENTS

A . Calendar

CEO Recommendation: Approve

Reviewed By: Helene Franchi