



Agenda Date: 11/1/2005
Agenda Placement: 9A

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Victoria Harlan for Hillary Gitelman - Director
Conservation, Development & Planning

REPORT BY: Jeff Sharp, Planner III , 259-5936

SUBJECT: A Resolution Adopting the Watershed Information Center and Conservancy (WICC) Board's 2005-06 Strategic Plan, and Expanding the WICC Board's Membership to Include a Representative From Each City/Town in the County.

RECOMMENDATION

Director of Conservation, Development and Planning requests adoption of a resolution:

1. Approving and adopting the Watershed Information Center and Conservancy (WICC) Board's 2005-06 Final Strategic Plan (dated August 2005); and
2. Amending Resolution No. 04-26 and Resolution No. 04-77 regarding membership on the WICC Board, to include one representative from each city or town in Napa County nominated by the city or town manager from each city or town.

EXECUTIVE SUMMARY

The Watershed Information Center and Conservancy (WICC) Board has completed its 2005-06 Strategic Planning process. The result is a multi-year Strategic Plan that defines the WICC Board's mission and offers a future vision of the County's watershed lands and of the WICC Board. It also provides a set of guiding principles, outlines a list of goals, presents particular implementation strategies, identifies measures of success and establishes a prioritized list of actions items. Since the WICC Board is an advisory committee, it cannot adopt a strategic plan without the strategic plan first being approved by the Board of Supervisors. The WICC Board recommends that the Board of Supervisors approve and adopt the 2005-06 Strategic Plan.

Adoption of the proposed resolution will: (1) approve and adopt the 2005-06 Strategic Plan for the WICC Board; and (2) increase the WICC Board's membership to include a representative from each city/town in the County (a priority action recommended in the WICC Board's 2005-06 Strategic Plan). The new city/town representatives would be nominated by the city/town manager of each city/town. Currently, the WICC Board has two members representing all of the incorporated municipalities who are nominated through the City Selection Committee for ultimate appointment by the Board of Supervisors. Adoption of the proposed resolution will effectively shorten the nomination and appointment timeframe for city/town representatives and provide equal representation for each

incorporated municipality on the WICC Board. The Board of Supervisors would still have the ultimate authority to appoint the city/town representatives nominated by the city/town manager.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Conservation, Development & Planning
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Watershed Information Center and Conservancy (WICC) Program established at the direction of the Board.
Is the general fund affected?	Yes
Future fiscal impact:	<p>The Strategic Plan recommends seeking funds to obtain adequate resources and establish the appropriate organizational structure to ensure the WICC's long-term success. Short-term grant funding for watershed coordination was received jointly with the Resource Conservation District (RCD) to support certain WICC activities. That funding, offered through the State of California, Resources Agency, Department of Conservation's Watershed Coordinator Grant Program, in the amount of approximately \$32,000 annually, will expire after April 30, 2007. Additional grant funding and other revenue sources will be sought now and in future years to support of the WICC Board's mission, program goals and activities. A long-term goal identified in the WICC Board's 2005-06 Strategic Plan is to eventually make the WICC independent from the County and self-sufficient (such as a 501c3 non-profit, JPA or similar organizational structure).</p> <p>At present, 1.0 FTE is funded through the 2006-06 fiscal year budget request to support the WICC Program and its Board of Directors. There is no requirement that additional General Fund revenue be used to fund additional staffing or resources at this time if attempts to secure grant funding and other revenue resources are not successful.</p>
Consequences if not approved:	Board and community expectations will not be met.
Additional Information:	None.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: General Rule. It can be seen with certainty that there is no possibility the proposed action may have a significant effect on the environment and therefore CEQA is not applicable [See Guidelines For the Implementation of the California Environmental Quality Act, 14 CCR 15061(b)(3)].

BACKGROUND AND DISCUSSION

The Watershed Information Center and Conservancy (WICC) Board has completed its 2005-06 Strategic Planning process. The result is a multi-year Strategic Plan that defines the WICC Board's mission and offers a future vision of the County's watershed lands and of the WICC Board. It also provides a set of guiding principles, outlines a list of goals, presents particular implementation strategies, identifies measures of success and establishes a prioritized list of actions items.

Adoption of the proposed resolution will: (1) approve and adopt the 2005-06 Strategic Plan for the WICC Board; and (2) increase the WICC Board's membership to include a representative from each city/town in the County (a priority action recommended in the WICC Board's 2005-06 Strategic Plan). The new city/town representatives would be nominated by the city/town managers of each city/town. Currently, the WICC Board has two members representing all of the incorporated municipalities who are nominated through the City Selection Committee for ultimate appointment by the Board of Supervisors. Adoption of the proposed resolution will effectively shorten the nomination and appointment timeframe for city/town representatives and provide equal representation for each incorporated municipality on the WICC Board. The Board of Supervisors would still have the ultimate authority to appoint the city/town representatives nominated by the city/town manager.

SUPPORTING DOCUMENTS

A . 2005-06 Strategic Plan

B . Resolution

CEO Recommendation: Approve

Reviewed By: Andrew Carey