



Agenda Date: 11/1/2005  
Agenda Placement: 6G

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Shelli Brobst for Randolph F. Snowden - Director  
Health & Human Services  
**REPORT BY:** Molly Rattigan, Staff Services Analyst, 253-4340  
**SUBJECT:** Budget transfer to increase Equipment Line for purchase of a Digital Logging Recorder

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### **RECOMMENDATION**

Director of Health and Human Services requests approval of Budget Transfer No. 19 increasing appropriations in the Public Health budget with offsetting revenues from the Health Resources Services Administration grant within the Public Health budget and establishment of a fixed asset in the amount of \$16,740 for the purchase of a digital logging recorder. (4/5 vote required)

### **EXECUTIVE SUMMARY**

This action will establish a fixed asset for the purchase of a digital logging recorder for Queen of the Valley Hospital. The equipment will be purchased with Health Resources Services Administration (HRSA) grant funds. Napa County is the fiscal agent for the HRSA grant, which helps local hospitals and clinics build the capacity to respond in the event of an emergency.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Public Health
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	We will have to develop and obtain approval of an alternative plan for use of the funds, or we will have to return the funding to the State.
Is the general fund affected?	No
Future fiscal impact:	None.

Consequences if not approved: See above.

Additional Information:

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

The Health Resources Services Administration (HRSA) grant provides funds for local hospitals, clinics, and other health care providers to purchase equipment and/or receive adequate training to respond more effectively in the event of a bioterrorism attack or other public health emergency. Napa County serves as the fiscal agent for the HRSA grant and is responsible for purchasing and distributing equipment to local hospitals.

A digital logging recorder will be purchased for Queen of the Valley Hospital. This system will upgrade Queen of the Valley's current capacity and provide a more efficient way to monitor and record phone calls and other communications during a disaster.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita