



Agenda Date: 10/9/2007
Agenda Placement: 6B

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randolph F. Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Public Administrator/Public Guardian Revolving Fund

RECOMMENDATION

Director of Health and Human Services requests adoption of a resolution authorizing the advance of funds from the Revolving Fund established by Resolution No. 05-215 to the Napa County Public Administrator for necessary expenses of estates as authorized by Government Code section 29460. (4/5 vote required)

EXECUTIVE SUMMARY

On November 22, 2005, the Board approved the creation of a \$10,000 revolving fund to allow the Public Conservator/Public Guardian to make payments to meet conservatees' needs. Approval of the requested action will authorize the Public Administrator to also use available funds from the existing revolving fund to pay fees and immediate expenses related to clients' estates.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

In accordance with California Government Code Section 29460, the County Board of Supervisors created a revolving fund to allow the Public Conservator/Public Guardian to make payments to meet conservatees' immediate needs. Conservatees are individuals who are unable to resist undue influence or care for themselves due to diminished capacity. Today, the Director of the County's Health and Human Services Agency is requesting the Board's authorization for the Public Administrator to also utilize the funds available in the existing Public Guardian revolving fund.

The Public Administrator is responsible for administering the estates of individuals who die without a will or where no legal representative has assumed responsibility. Approval of the requested action will enable the Public Administrator to use available funds from the existing revolving fund to pay fees and expenses related to clients' estates. For example, a decedent may have let his/her homeowner's or vehicle insurance lapse and liquid funds are not available to reinstate the policy. If something happens to the vehicle or house, or someone is injured on the uninsured premises, the County may be held liable as the responsible party. Adoption of the Resolution would permit a payment from the revolving fund to reinstate the policy. Reimbursement will be effected later, once the estate is able to fund the amount paid. The total dollar amount of the revolving fund (\$10,000) will not change as a result of approval of the requested action.

SUPPORTING DOCUMENTS

A . Resolution

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita