



Agenda Date: 10/4/2005  
Agenda Placement: 6A

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Janice Donovan for Gary Simpson - Sheriff-Coroner  
Sheriff  
**REPORT BY:** Janice Donovan, Sheriff's Administrative Manager, 259-8674  
**SUBJECT:** Contract for Animal Services with the Cities of Napa and American Canyon

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### **RECOMMENDATION**

Sheriff requests approval of and authorization for the Chair to sign the following agreements for the term July 1, 2005 through June 30, 2006 to provide animal services including animal shelter for the following cities:

1. Amendment No. 1 to Agreement No. 3585 with the City of Napa increasing the amount by \$15,000 for a new maximum of \$165,000; and
2. Amendment No. 1 to Agreement No. 3886 with the City of American Canyon increasing the amount by \$2,500 for a new maximum of \$27,500.

### **EXECUTIVE SUMMARY**

The amendment to the agreement with the City of Napa and the City of American increases compensation to the County for FY 05/06 for animal services.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Sheriff has budgeted this revenue in FY 05/06, Budget Unit 29500.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The City of Napa and the City of American Canyon have agreed to pay the increase associated with providing animal services.
Is the general fund affected?	No

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Future fiscal impact: There is no future fiscal impact. Services will not be provided if not reimbursed.

Consequences if not approved: The City of Napa and the City of American Canyon would need to provide animal services through some other jurisdiction.

Additional Information: None

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

These agreements were entered into in 1995 (City of Napa) and 1996 (City of American Canyon) by the County of Napa, Environmental Health Department. In 1998, Field Services Operations (Environmental Health) were transferred to the Sheriff's Department as the Animal Services Division of the department and the agreements were brought forward to the Sheriff's Department. The officers are responsible for impounding animals found to be in violation of County Ordinances, investigating animal bites and acts of cruelty against animals, assisting injured, sick and stray animals. Funding from the City of Napa \$165,000 and the City of American Canyon, \$27,500 covers a portion of salaries, benefits, supplies and services for time spent for two officers to provide services. The remaining costs are borne by the county for calls in the unincorporated areas of the county. Animal Services Officers that are on duty to fulfill both agreements also respond to all county calls Monday through Friday 7:00 a.m - one hour after sunset; Saturday and Sunday 8:00 a.m. - 5:00 p.m.; and on-call/standby on holidays.

These agreements are coming late to the Board due to negotiating and processing times at the agencies. The Sheriff has provided continuance animal services.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi