



Agenda Date: 10/3/2006  
Agenda Placement: 9E

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Britt Ferguson for Nancy Watt - County Executive Officer  
County Executive Office  
**REPORT BY:** Patricia Grisham, Administrative Secretary I, 253-4424  
**SUBJECT:** Appointment of Supervisorial District #1 Planning Commissioner

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### **RECOMMENDATION**

County Executive Officer requests consideration and possible appointment of Supervisor Wagenknecht's nomination from one of the following applicants to the Conservation, Development and Planning Commission with the term of office to commence immediately and run coterminous with the term of Supervisor Wagenknecht.

#### Applicants

Heather Twist Phillips  
Jack Joseph Steen  
Carrie J. Bisson

### **EXECUTIVE SUMMARY**

Consideration and possible action regarding the appointment of a Planning Commissioner from Supervisorial District #1.

### **FISCAL IMPACT**

Is there a Fiscal Impact?                      No

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

There is currently one (1) opening on the Conservation, Development and Planning Commission (CDPC) due to the resignation of David Graves representing Supervisorial District #1. The Commission consists of five members, who are residents of the county, and shall be appointed by the board of supervisors. Section 2.72.020 of the County Code provides that each Supervisor is entitled to nominate one person to the CDPC subject to being affirmed by the full Board (The full Board has the right to approve or reject the nominee of a Supervisor, but cannot nominate candidates).

Supervisor Wagenknecht will nominate one person from the list of applicants, and the Board may either approve or reject Supervisor Wagenknecht's nominee. The term of office will commence immediately and run coterminous with the term of office of Supervisor Wagenknecht.

The County Executive Office has advertised for the position and received applications from the three individuals listed above (another application was received past the deadline so the total number of applications received were four but only three qualified).

**SUPPORTING DOCUMENTS**

A . Planning Commissioner Applications

CEO Recommendation: Approve

Reviewed By: Maiko Klieman