



Agenda Date: 10/3/2006  
Agenda Placement: 6N

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Michael Stoltz for Robert Peterson - Director  
Public Works  
**REPORT BY:** Janet Walker, ASSOCIATE CIVIL ENGINEER , 259-8383  
**SUBJECT:** Energy Lighting Retrofit for the Hall of Justice and Administration Building PW 04-14R - Notice of Completion

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### **RECOMMENDATION**

Director of Public Works requests acceptance of the work as complete and authorization for the Chair to sign and Clerk of the Board to file a Notice of Completion with the Clerk/Recorder for Contract No. PW 04-14R, "Energy Efficient Lighting Retrofit for the Hall of Justice and Administration Building Project."

### **EXECUTIVE SUMMARY**

On May 3, 2005, the Board awarded the contract "Energy Efficient Lighting Retrofit for the Hall of Justice and Administration Building," PW 04-14R, to T Marshall Associates LTD, of Pleasanton, California, for their low base bid of \$205,782. Work is complete and the Director of Public Works requests approval to file Notice of Completion.

### **FISCAL IMPACT**

Is there a Fiscal Impact?                      No

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

On June 3, 2003 Napa County retained Kenwood Energy to provide specialized consulting services on the development and implementation of an Energy Management Program for the Administration Building and Hall of Justice. Tim Holmes of Kenwood Energy gave a presentation outlining potential energy savings projects, anticipated savings associated with each of those projects and the various funding mechanisms available to the County. The potential projects were electrical and mechanical in nature, with an anticipated rate of return of 20% or greater. The Board directed staff to proceed with the Energy Management Plan process.

During the ensuing months, Public Works staff worked with the Consultant to develop a more refined list of lighting and mechanical projects for the Administration and Hall of Justice facilities that would provide the greatest return as well as meet the criteria established by the California Energy Commission (CEC) for loan and rebate qualification. Afterspace + Image, Inc. was selected to evaluate and design the lighting components for the Hall of Justice and the Administration Building.

On May 3, 2005, the Board awarded the "Energy Efficient Lighting Retrofit for the Hall of Justice and Administration Building," PW 04-14R to T Marshall LTD of Pleasanton in the amount of \$205,782. The work was accepted as completed on October 3, 2006. The final construction cost was \$205,782.

Improvements to mechanical system were designed and constructed in a contract separate from the lighting system. The Notice of Completion for the improvements to the mechanical system were authorized by the Board on May 2, 2006.

**SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Andrew Carey