



Agenda Date: 10/3/2006  
Agenda Placement: 6H

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Shelli Brobst for Randy Snowden - Director  
Health & Human Services  
**REPORT BY:** Shelli Brobst, Contracts Analyst, 253-4720  
**SUBJECT:** Agreement with Chateau Hotel

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### **RECOMMENDATION**

Director of Health and Human Services requests approval of and authorization for the Chair to sign an agreement with Chateau Hotel Napa Valley for a maximum of \$800 for meeting room rental fees for a Wellness and Recovery Conference held on September 29, 2006 under the Agency's Mental Health Services Act (Prop. 63) Community Services and Supports Plan.

### **EXECUTIVE SUMMARY**

Approval of the requested agreement will enable the Auditor-Controller to effect payment for the use of a meeting room at the Chateau Hotel for a one-day Wellness and Recovery Conference held on September 29, 2006. The Conference provided information and education to mental health clients and family members, mental health staff, and other community stakeholders about services available under the Mental Health Services Act.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Mental Health
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This is not a mandated County activity. Approval of this agreement will authorize HHSA's lease of an adequate facility for a Wellness and Recovery Conference held on September 29th, thereby enabling the Auditor-Controller to effect payment for the use of the Conference room. Lease and associated conference costs (speaker fees, materials, and food) are

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	100% funded by the County's approved Mental Health Services Act (Prop. 63) Community Services and Supports Plan.
Is the general fund affected?	No
Future fiscal impact:	None.
Consequences if not approved:	The Hotel will not be paid for HHSA's use of the Conference room.
Additional Information:	This particular site was selected for the Conference because it afforded the accessibility and facilities required to accommodate the expected number of Conference participants.

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

The Napa County Prop. 63 -- Mental Health Services Act (MHSA) Community Services and Supports (CSS) Plan, approved by the California Department of Mental Health on June 30, 2006, includes expenditures for training and education of County mental health staff, service providers, non-profit staff, and consumers, families, and community members in an effort to change the way the community perceives mental health services. The Wellness and Recovery Conference is one component of that process.

The Conference, held on September 29, 2006, featured information on WRAP (Wellness Recovery Action Plans), panel discussions by experts and consumers on Wellness and Recovery, service planning, resources for financial stability, Network of Care, and wellness and recovery programs. This Conference was held in support of the MHSA goal to implement specific strategies to achieve more meaningful collaboration with local resources in order to promote creative and innovative ways to provide integrated services with the goals of adequate health care, independent living, and self-sufficiency. The development of a "Consumer Wellness and Recovery Workgroup" that will provide insight and advisement on the future direction of Mental Health Services in Napa County is an expected product of the Conference.

The Conference site was chosen based on its location, accessibility features, and facility configuration. Conference materials were made available in Spanish and English, and simultaneous translation was offered.

This agreement had originally been scheduled for the Board's consideration at the September 26, 2006 meeting. Due to the cancellation of that Board meeting, the agreement is now being presented for approval after the Conference was held. Because the Conference had already been extensively advertised, rooms at the Hotel reserved, and presenters scheduled before the cancellation of the September 26th meeting was announced, staff determined to hold the Conference and request Board approval after the fact. Since this agreement constitutes a fee for the rental of space, Board approval is required to enable the Auditor-Controller to effect payment.

**SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita