



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 10/24/2017

Agenda Placement: 6G

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Danis Kreimeier - Director
Library
REPORT BY: Danielle Clayton, Staff Services Analyst II - 253-4819
SUBJECT: Waiver of Fines for Overdue Materials due to Fires

RECOMMENDATION

Director of Library Services and Community Outreach requests authorization to waive fines for the period of October 8, 2017 to October 28, 2017 for overdue library materials due to the recent wildfires.

EXECUTIVE SUMMARY

The recent wildfires made it impossible for some people to return items to the Library on or before the due date. The Director of Library Services and Community Outreach recognizes the hardship that many patrons had, and is asking the Board of Supervisors to approve the waiver of fines during the period of October 8 to October 28, 2017.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	There will be a decrease in fine revenue for the year, though it should prove insignificant within the Library's revenue stream overall.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The setting and charging of overdue fines is at the discretion of the local jurisdiction.
Is the general fund affected?	No

Future fiscal impact: None.

Consequences if not approved: Patrons may not be able to check out materials until they have paid fines, limiting their ability to check out further materials.

Additional Information:

ENVIRONMENTAL IMPACT

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Director of Library Services and Community Outreach proposes a one time waiver of all overdue fines for materials that were due during the period of October 8 to October 28, 2017. This three week period covers the period from when the wildfires broke out until after most evacuees were able to return home.

This amnesty of fines would minimally affect the Library's revenue stream. This amnesty would apply to all patrons having books due during this period of time, independent of address.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Ben Guerrieri