



Agenda Date: 10/24/2006

Agenda Placement: 6L

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Martha Burdick for Robert Peterson - Director
Public Works
REPORT BY: Stacy Petross, BUYER , 253-4476
SUBJECT: Sole Source Award to Identix Inc. for Digital Fingerprinting Equipment

RECOMMENDATION

County Executive Officer/Purchasing Agent and Director of Public Works request a waiver of competitive bidding requirements and confirmation of a sole source award for the purchase of digital fingerprint equipment from Identix Inc., Hopkins, MN, for a total of \$130,637 pursuant to County Ordinance Code 2.36.090.

EXECUTIVE SUMMARY

On September 12, 2006 the Board approved a waiver of competitive bidding to allow the Sheriff to purchase the Automatic Fingerprinting Identification System (AFIS) from NEC of Rancho Cordova. The staff report inadvertently omitted the request for waiver of competitive bidding to purchase from Identix, Inc. of Hopkins, Minnesota, a digital fingerprinting machine. The purpose of this requested action is for the Board to confirm the sole source award purchase order made to Identix for the equipment.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On September 12, 2006, the Board approved a waiver of competitive bidding to allow the Sheriff to purchase the Automatic Fingerprinting Identification System (AFIS) from NEC of Rancho Cordova for Phase II of the install. The staff report inadvertently omitted the request for waiver of competitive bidding to purchase from Identix, Inc. of Hopkins, Minnesota, a digital fingerprinting machine for Phase II. Because county purchasing code authorizes the purchasing agent to issue a sole source purchase order with the provision that the purchasing agent return to the board and report the reasons for issuing the purchase order, and as there was an urgent need to acquire this equipment, the purchasing agent determined that it was best to issue the purchase order and return to the board for confirmation of the award.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Andrew Carey